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ANNUAL REPORTS



TOWN OF MARLOW, NH
FOR THE YEAR ENDING DECEMBER 31, 2002

AND

MARLOW SCHOOL DISTRICT
FOR THE YEAR ENDING JUNE 30, 2002

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ANNUAL REPORTS
of the
TOWN OFFICERS
of
MARLOW
New Hampshire
for the year ending
December 31, 2002
and
Marlow School District
for the year ending
June 30, 2002

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PUBLIC NOTICE
ATTENTION ALL MARLOW PROPERTY OWNERS
INVENTORY FORMS DUE APRIL 15th

You are required to file an Inventory of all taxable property owned by you as of April 1, 2003. The town will make all reasonable attempts to distribute the required forms. Should you not receive a form, they can be obtained at the town office. Please be advised that whether or not you receive your form(s), it is your responsibility to obtain them and file them in a timely fashion. Completed forms are due by April 15, 2003.

PUBLIC NOTICE
ATTENTION ALL DOG OWNERS

New Hampshire Statutes require all dogs to be licensed with the Town Clerk every April. Proof of rabies inoculation must be presented to obtain a license. Failure to license your dog(s) on time will result in a \$1.00 penalty per animal per month after May 31. In addition, court summonses will be issued in June to all owners of unlicensed dogs. This will involve an appearance before a judge and possible fine.

Your timely compliance is encouraged.

JOSEPH N. FEUER
CHARLES B. STRICKLAND
ALLAN W. BLANK
Board of Selectmen

SELECTMEN'S REPORT

Greetings

Perhaps one may best judge an administration by its accomplishments, by the quality of services it provides, its efficiencies, and the quality of life it fosters and promotes. If this were true, then we feel confident that we are fulfilling our mission and discharging our duties and responsibilities to the town in a manner which should satisfy most reasonable citizens. In these few paragraphs we will attempt to enumerate some of the items and improvements which have positively advanced Marlow's journey into the new millennium. We will also outline some of the short-term goals and ideas we are developing.

We thank the good citizens of Marlow for giving us the opportunity to serve you.

Highway Department

Our highway department, under the very able leadership of Anthony Davis and with the active participation of the advisory road committee, has not only succeeded in maintaining and improving our town road network, but is also performing all necessary maintenance and repair of our equipment, including state inspections. The department has also extended the scope of its operations to include public works projects such as the dismantling and elimination of derelict town buildings and repair projects at our transfer station. All this translates into substantial savings for the town. Thanks to Tony's excellent management, this department spent far less than its allotted budget.

In accordance with action taken at last year's meeting, four overhead garage doors have been installed on our new pole barn and now all of our essential equipment is properly housed under cover. Also, in keeping with last year's approved proposal, the steep portion of the Marlow Hill Road has been paved, and now no longer presents us with the daunting task of maintenance it previously represented in both summer and winter.

Our annual program of resurfacing sections of our paved road network finds us at a point where we may safely skip a resurfacing project in 2003. We therefore propose to use this window of opportunity to address a serious safety issue on one of our roads. The project that we have in mind consists of the altering and realigning of the Symondsville Road junction with Route 10. In its current configuration this junction presents a real and significant danger to traffic, including the school bus, attempting

to gain access onto Route 10, either right or left. We would both raise and alter this approach so that it would connect with Route 10 at a right angle, rather than the present oblique angles, and eliminate or at least mitigate the severe upward incline. While this is, indeed, an ambitious project, we feel confident that our present team and equipment are equal to the task. Furthermore, this change is long overdue.

Continuing the task of improving our new pole barn, this year we are hoping to completely wire and insulate the structure and pour a cement floor so that we may eventually be able to work on vehicles inside this building. While we already have obtained the insulation through last year's warrant article, the wiring and cement represent a new expenditure. The board, committee and crew consider these items an excellent investment.

For many years, our winter sand pile has been stored outside, protected from the elements by a plastic covering. This is becoming unacceptable from an environmental standpoint as the salt in the sand leaches into the ground water. Enclosed, roofed structures will eventually be required to house this material. This year we propose to erect such a structure at the current location of the winter sand pile. This location would make it possible to load sand in from the upper side and remove it from the lower side. The sand will be kept dry without the need for cumbersome plastic covers, and would greatly facilitate loading it onto the trucks in winter.

Police

As approved last year, the town has purchased a late model Ford Explorer SUV for the police department. Through the generosity of David Ford in Keene, we were able to obtain this vehicle for roughly half of what it would normally have cost. This SUV has been fully equipped for police work and should serve us well for many years. We currently retain our old Ford Crown Victoria for animal control duty. Serving in the position of Animal Control Officer we are fortunate to have Jeremy Yeglinski, a young man who is intent in pursuing a career in law enforcement. Jeremy also serves as our additional police officer under Chief Avery. Either can be reached through Mutual Aid.

Jones Hall

As most of you are aware, we have been conducting elections at the town office, as the newly renovated library is no longer suitable for this purpose. We now propose to

reinstate voting and town meetings not in the library, but upstairs, in our beautifully restored town hall. With the installation of the chair lift we see no sensible reason why we should not utilize our venerable old hall. We hope that you will agree.

Tax Assessment

This year, Marlow gained name recognition in town offices across the state with what has come to be known as the "Marlow Decision." Stemming from a Board of Tax and Land Appeals (BTLA) decision in 2001 regarding the town's practices in assessing property enrolled in the current use forest land category, the subsequent review and directive by the BTLA affected all other towns that utilized similar methods. As a consequence, a matrix or profile form was developed which grades forestland as a guide to aid assessing officials in assigning values within range to forestland. Input from individual landowners was solicited via this form. This past summer, each forest land parcel in Marlow enrolled in current use was reviewed in this manner and new, specifically tailored assessments assigned them.

Town Clean Up

As we informed you last year, Marlow finds itself obliged to undertake a complete revaluation of all real estate in 2004. To this end we have established a capital reserve fund which we are funding annually. Needless to say, this will definitely prove to be a very expensive project. Obviously we all want the new values to best reflect the most up to date realities of the real estate market without detraction. In our attempt to eliminate or at least reduce such detractions to property values, we have embarked upon an ambitious program of invoking and enforcing both town regulations and state statutes as they apply to the acquisition and retention of unsightly items and material on private property. When a property owner utilizes his or her property for the storage of junk or debris, he or she not only depresses the value of their property; but this situation also adversely affects all surrounding properties as well. Beyond that there is the matter of respect for both one's self and for others. The board continues to review all property with the intention of eliminating offending material. We find that the vast majority of property owners take great pride in their surroundings and do not accumulate unsightly trash and/or old motor vehicles on their premises. A few, for whatever reason, do not seem to care. For the benefit of the town in general we find it necessary to vigorously pursue action against those few in order to obtain compliance. To the contrary of what some may think, you cannot do or keep whatever you please on your property in Marlow or most anyplace else. Sadly, our requests to those individuals to comply with the law have been largely ignored. We are obliged to resort to town counsel and the court system to accomplish anything. In

our attempts to enforce these laws, we have overspent our legal budget considerably. Marlow is a small community and we are sure that many are acutely aware of those few who have cost us so much. We are likewise well aware of the animosity, in some quarters, that our actions in this vein have engendered. But anger directed at the board or its members is misdirected; those few who find themselves pressured to clean up their property have no one but themselves to blame for their predicament. The board did not make junkyards of their property; they did that on their own. We are deeply disappointed that it has been necessary to take these costly and time consuming steps to remedy the situation.

Planning Board

The planning board is pleased to announce that after nearly two years of work, the update of Marlow's Master Plan is finally completed. This modest publication, in highly readable format, will shortly be available for purchase at the town office. The planning board is grateful to Susan Sylvia for her diligence and perseverance in spearheading this project.

Town Office

The board has given considerable consideration towards improving the efficiency of the town office operations. Aside from the purchase of two newer computers, we are proposing to have the building's electrical service and entire wiring, which dates from at least the forties, completely redone. Through the generosity of others we have obtained a new, more efficient filing cabinet and a large office desk. Through surplus property we were able to purchase a special map and document storage unit which has been refurbished to display our tax maps and other related material. To enhance security and privacy in the town clerk-tax collector area we will be installing a barrier between the waiting area and work area. This will be in the form of a long counter from which the respective officers will transact business with the public. Additionally, this structure will also provide much needed storage shelves underneath the counter. To aid in the more efficient access to property records, all deeds, tax cards and related material are being reorganized and filed by map and lot number rather than alphabetically as in the past. In this manner all information regarding any particular lot will be readily available in one folder. While the end result will translate into a far more responsive, efficient environment, many work hours are needed to achieve these results. We feel confident, however, that both the staff and the public will benefit. We also are finding that the increasing demands and requests to which our office must respond justify having personnel on hand on some basis during daytime hours. This issue must be addressed in the very near future.

Fire Department

Due to circumstances beyond our control, the selectmen found it necessary to dismiss our previous fire chief. To fill this vacancy, we promoted our assistant chief, Joseph Marcotte. We are confident that under Joe's leadership and with the goodwill and cooperation of the other officers and members, this department should function well. The citizens of Marlow are fortunate to enjoy the services of this dedicated group of volunteers in this all important and critical mission.

Transfer Station

We feel confident that by now everyone utilizing our transfer station is well aware that Marlow requires recycling of a wide range of material. The sectional dumpster on the far right takes mixed paper (including newspaper and magazines). Glass jars or bottles, aluminum cans, plastic soda bottles, and plastic containers (marked HDPE 1 or 2 ONLY) go into the three-sectioned dumpster located next to it. Steel cans may also be deposited here or in the large red roll off container in the corner with all other manner of iron, steel, and metal appliances and debris. An enclosed walk-in container is provided for all corrugated cardboard, which must be flattened. These are the items, which we have agreed to recycle through our contracted haulers. If brought into our facility, they must leave in the designated containers. In addition, the board encourages the non-profit recycling of any OTHER items, as the opportunities and outlets present themselves. Anyone with an idea regarding removing anything from the waste stream, which would otherwise end up in the compactor, will find the town only too willing to cooperate. While we are authorized to charge a per bag trash disposal fee, as is done in many other communities, aside from the large ticket items we are not doing so at this point in time. Any program, which reduces the volume entering the compactor, delays the eventuality of such charge. At present a separate container on the platform is provided for clean packing peanuts and bubble wrap. These items are thus recycled and do not enter the waste stream at our expense. While we cannot accept empty propane tanks, these may be dropped off at Monadnock Fuel on lower Main Street in Keene at no charge. Also, as a courtesy, we are now accepting old tires, without wheels, at a cost of \$2.00 per tire paid to the attendant.

In addition to serving the residents and taxpayers of Marlow, our facility is also utilized by Washington's citizens who reside on the Washington Pond Road and around the pond. For this convenience the town of Washington pays Marlow \$700 per month. This income helps to defray some of the costs incurred by Marlow in maintaining the facility. Washington's people are treated the same as our own and

must abide by the same rules and requirements as Marlow's citizens. The disposal of trash on this planet is an ever-increasing problem from which we simply cannot walk away. Hauling trash and old appliances out into the woods or down some back road or leaving this material laying around one's yard is just plain inconsiderate. Perpetrators, when identified, will be prosecuted. We need everyone's goodwill and cooperation in whatever capacity to proceed positively.

Salutation

Last year we were obliged to inform you of selectman Karvosky's departure to a warmer climate, leaving a gaping hole in our financial data fabric. This year we are again bereft as Beth Glidden, who had assumed much of Ronald's paperwork responsibilities, has likewise departed. While we wish her and her family the very best, we currently find ourselves at a disadvantage in many ways. We ask for your indulgence.

Finally, we would like to take this opportunity to express our gratitude to all those individuals and boards who gave of their time and effort to assist the town. We are especially grateful to the members of the Advisory Budget Committee, who, through the course of a very long day, patiently helped us sort out and consider all the funding requests presented. Thanks to their input, we feel that the budget we have prepared for your consideration and vote is both frugal and realistic. Gentlemen, thank you!

With best wishes to all for an early spring and a successful year.

Joseph N. Feuer
Charles B. Strickland
Allan W. Blank

A Special Message from the Chairman of the Board of Selectmen

When I first became involved in the administration of the town, it was never my intention to become a permanent fixture in the office. Yet recently, an opinion was voiced (in anger) to the effect that I have been behind the long table for far too long. Well, you will certainly get no argument from me on that score. Town government was never intended to become institutionalized around one personality. Still that may be precisely what has happened here.

While I remain dedicated to Marlow and willing to serve on in whatever capacity I am needed, Janice and I feel this may be the appropriate time for me to step back and allow others the opportunity to take the reins. Accordingly, my name will not appear on the ballot for re-election this March.

Over the past quarter century I have been fortunate to have served with a number of extremely able individuals and boards. From each I learned and, hopefully, for my part contributed some small measure of expertise in return. From the vantagepoint of the selectmen's office I was granted a unique opportunity to observe and participate in the changes and growth that occurred here during the last decades of the twentieth century.

I am grateful to this community for having afforded me the opportunity to serve it for so many years, and in so doing, to grow and develop as a person. I am humbled by the trust that so many placed in me for so long. Marlow truly taught me the meaning of loyalty to one's community, a valuable lesson to anyone in or out of public office, and brought out in me some of the best qualities I had to offer.

Thank you!
Joseph N. Feuer

THE STATE OF NEW HAMPSHIRE

THE POLLS WILL BE OPEN FROM 2:00P.M. TO 7:00P.M.

To the inhabitants of the Town of Marlow in the County of Cheshire, in said State, qualified to vote in Town affairs:

You are hereby notified to meet at the Marlow Town Offices in said Marlow on Tuesday, the Eleventh Day of March 2003, at Two o'clock in the afternoon (2:00 PM) to act upon the following subjects:

Article 1 - To choose all necessary Town Officers and School Officials for the year ensuing.

Article 2 - To see if the Town is in favor of changing the term of the Town Treasurer from one year to 3 years, beginning with the term to be elected at next year's regular town meeting.

Article 3 - To see if the Town is in favor of changing the term of the Tax Collector from one year to 3 years, beginning with the term to be elected at next year's regular town meeting.

Article 4 - To see if the Town is in favor of changing the term of the Town Clerk from one year to 3 years, beginning with the term to be elected at next year's regular town meeting.

POLLS WILL BE OPEN FROM 2:00 PM TO 7:00 PM

After the votes are counted and the results are announced, the meeting will recess until Saturday, March 15, 2003, when it will reconvene at 10:00 AM in John D. Perkins School to act upon the following subjects:

Article 5 - To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

Executive	32,650.00
Election, Registration & Vital Statistics	13,725.00
Financial Administration	13,950.00
Revaluation of Property	2,200.00
Legal Expense	10,000.00
Personnel Administration	37,400.00
Planning and Zoning	2,250.00
General Government Building	16,650.00
Cemeteries	2,158.00
Insurance	9,000.00

PUBLIC SAFETY

Police Department	12,500.00
Fire /Ambulance Department	15,050.00
Emergency Management	.00
Building Inspection	.00

HIGHWAYS, STREETS & BRIDGES

General Highway Department Expenses	133,100.00
Street Lighting	4,000.00

SANITATION

Solid Waste Disposal	52,250.00
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HEALTH DEPARTMENT

Health Department	1,700.00
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WELFARE

General Assistance	1,000.00
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CULTURE & RECREATION

Library	14,500.00
Parks & Recreation	.00
Patriotic Purposes	400.00
Conservation Commission	165.00

DEBT SERVICE

Principal of Long-Term Bonds & Notes	20,000.00
Interest Expense - Long-Term Bonds & Notes	.00
Interest Expense - Tax Anticipation Notes	.00

OPERATING TRANSFERS OUT

Payments to Capital Reserve Funds:

MISCELLANEOUS

Other	0.00
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TOTAL APPROPRIATIONS**\$394,648**

(Memo: Estimated Revenues \$220,600)

Article 6 - To see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid IN FULL within ten (10) business days after the due date.

Article 7 - To see if the Town will vote to authorize the Selectmen to accept on behalf of the Town gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

Article 8 - To see if the Town will vote to raise and appropriate a sum not to exceed Four Thousand Five Hundred Dollars (\$4500) for the purpose of upgrading the wiring and electrical service in the town office. The Selectmen recommend this appropriation.

Article 9 - To see if the Town will vote to raise and appropriate a sum not to exceed Eight Thousand Dollars (\$8000) to cover the cost of wiring our new highway pole barn and pouring a cement floor in said building. The Selectmen recommend this appropriation.

Article 10 - To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) to be placed in the Town Revaluation Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 11 - To see if the Town will vote to raise and appropriate a sum not to exceed Thirty Thousand Dollars (\$30,000) for the purpose of erecting a covered storage structure, approximately 40'x60', near our highway garages for the exclusive housing of the town's winter sand supply. The Selectmen recommend this appropriation.

Article 12 – To see if the Town will vote to create a Winter Sand Storage Barn Capital Reserve Fund, to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be placed in said Capital Reserve Fund so created, and to appoint the Selectmen as agents to administer the fund. (If previous article passes, this article will be tabled.) The Selectmen recommend this appropriation.

Article 13 - To see if the Town will vote to raise and appropriate a sum not to exceed Four Thousand Dollars (\$4000) to alter and improve the approach and junction of the Symondsville Road with Route 10. The Selectmen recommend this appropriation.

Article 14 - To see if the Town will vote to enter into a long term lease/purchase agreement in the amount of One Hundred Ninety Seven Thousand Dollars (\$197,000.00) payable over a term of 12 years at an annual rate of Twenty-Two Thousand Nine Hundred Eighty Seven Dollars (\$22,987) to purchase a fire truck and to authorize the withdrawal of Twenty-Two Thousand Nine Hundred Eighty Seven Dollars (\$22,987) for the first year's payment from the fire truck capital reserve fund created for that purpose. (2/3 ballot vote required) The selectmen do not recommend this appropriation.

Article 15 - To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the Fire Truck Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 16 - To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the Heavy Highway Road Equipment Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 18 - To see if the Town will vote to reestablish Jones Hall as the officially designated location for all elections and town meetings.

Article 19 - To see if the Town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget.

Article 20 – To see if the Town is in favor of the following resolution: The citizens of Marlow call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that everyone has access to affordable basic health plan. (Submitted by petition from New Hampshire for Health Care.)

Article 21 - To act upon any other business that may legally come before the meeting.

Given under our hands and seal, this Seventeenth day of February in the year of our Lord, Two Thousand and Three.

Joseph N. Feuer
Charles B. Strickland
Allan W. Blank
SELECTMEN

TOWN OFFICERS 2002 ELECTED POSITIONS

	Term Expires
Selectmen	
Joseph N. Feuer	2003 (Chair.)
Charles B. Strickland	2004
Allan Blank	2005
Moderator	
Richard Rock	2004
Tax Collector	
Louis N. Paturzo	2003
Town Clerk	
Mary Avery	2003
Treasurer	
Elizabeth Glidden	(Relocated)
Amy Apichell	(Appointed, Resigned)
Mary Blank (Appointed)	2003
Supervisors of Checklist	
Nancy Vesco	2003 (Chair.)
Carol Despres	2004
Jeanne Kennedy	2005
Overseer of Welfare	
Thomas A. Glod	(Relocated)
Joseph N. Feuer (Acting Overseer)	2003
Sexton	
Rupert W. Thompson, Jr.	2003
Trustees of Trust Funds	
Genevieve S. Ells	2003 (Chair.)
Patricia A. Little	2004
Charles B. Warren	2005
Advisory Budget Committee	
Charles B. Warren	2003
Trevor MacLachlan	2004
Louis N. Paturzo	2003 A
Richard Rock	2005
John S. Salo	2005 (Chair.)
Trustees of Library	
Jeannie Merwin	2003
Claire M. Brady	2004 (Treas.)
Jan Lane	2004

Jeanne Kennedy	2005 (Chair.)
Jane MacLachlan	2005

Road Committee	
Raymond Despres	2003
Garry Kenyon	2004
James A. Elliott, Sr.	2005

Trustees of Cemetery	
Genevieve S. Ells	2003 (Chair.)
Patricia A. Little	2004 (Sec.)
Charles B. Warren	2005

APPOINTED POSITIONS FOR 2002

Planning Board	
Joseph N. Feuer, Ex-Officio	2003 (Acting Chair)
Carl MacConnell	2003
Raymond Despres	2005
Bonnie Hazelton	2005
Jane MacLachlan	2005

Zoning Board of Adjustment	
Charles B. Strickland	2004
Bonnie Hazelton	Indefinite
John Salo	Indefinite (Chair.)

Deputy Tax Collector	
Jill MacKenzie	(Resigned)
Donna Chase	Indefinite

Deputy Town Clerk	
Donna Chase	(Resigned)
Jane MacLachlan	Indefinite

Deputy Treasurer	
Carol Stewart	(Resigned)
Pamela Campbell	(Resigned)
Amy Apichell	Indefinite

Emergency Management	
David C. Smith	Indefinite

Building Inspection	
Selectmen	

Road Agent	
Anthony Davis	2003

APPOINTED POSITIONS FOR 2002(cont)

Fire Chief Theodore Tillsøn Joseph Marcotte	(Dismissed) 2003
Forest Fire Warden Thomas Foote	App. by State
Police Chief Kenneth E. Avery	2003
Police Officer Jeremy Yeglinski	2003
Animal Control Officer Marlow Police Dept.	
Health Officer Victor B. Reno	App. by State
Conservation Commission Rose E. Foote John Asseng	Indefinite Indefinite
Ballot Inspectors Rose Elliott - Republican Robert Rhoades - Democrat	
Ashuelot River Committee John Asseng	Indefinite
Administrative Assistant Beth Glidden Amy Apichell Mary Blank	(Relocated) (Resigned)
Financial Administrator Beth Glidden Pamela Campbell Mary Blank	(Relocated) (Resigned)

Abstract of Marlow Town Meeting March 16, 2002

Town Meeting was called to order at 10:12 AM on March 16, 2002, by moderator John Casey in the Perkins School. The flag was saluted and an invocation given. Goals and Rules of Conduct were read. Results of the election on March 12, 2002, were read. Reading of the warrant began.

Article 1 - To choose all necessary Town Officers and School Officials for the year ensuing.

Selectmen - 3 years	Allan Blank
Selectmen - 1 year	Joseph N. Feuer
Moderator - 2 years	Richard Rock
Tax Collector - 1 year	Louis N. Paturzo
Town Clerk - 1 year	Mary Avery
Town Treasurer - 1 year	Elizabeth Glidden
Supervisor of Checklist - 3 years	Jeanne Kennedy
Overseer of Welfare - 1 year	Thomas A. Glod
Sexton - 1 year	Rupert W. Thompson, Jr.
Trustee of Trust Funds - 3 years	Charles B. Warren
Advisory Budget Committee - 3 years	John Salo
	Richard Rock
Advisory Budget Committee - 2 years	Trevor MacLachlan
Trustee of Library - 3 years	Jeanne Kennedy
	Jane MacLachlan
Road Committee - 3 years	James A. Elliott, Sr.
Cemetery Trustee - 3 years	Charles B. Warren

Article 2 - To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

Executive	\$ 30,800.00
Election, Registration & Vital Statistics	8,855.00
Financial Administration	10,700.00
Revaluation of Property	2,000.00
Legal Expense	2,000.00
Personnel Administration	37,820.00
Planning and Zoning	2,000.00
General Government Building	15,500.00
Cemeteries	2,058.00
Insurance	9,000.00

PUBLIC SAFETY

Police Department	13,000.00
Fire Department	14,250.00
Emergency Management	.00
Building Inspection	.00

HIGHWAYS, STREETS & BRIDGES

General Highway Department Expenses	129,900.00
Street Lighting	4,000.00
<u>SANITATION</u>	
Solid Waste Disposal	49,600.00
<u>HEALTH DEPARTMENT</u>	
Health Department	1,681.00
<u>WELFARE</u>	
General Assistance	2,000.00
<u>CULTURE & RECREATION</u>	
Library	14,260.00
Parks & Recreation	.00
Patriotic Purposes	400.00
Conservation Commission	165.00
<u>DEBT SERVICE</u>	
Principal of Long-Term Bonds & Notes	20,000.00
Interest Expense - Long-Term Bonds & Notes	.00
Interest Expense - Tax Anticipation Notes	.00
<u>OPERATING TRANSFERS OUT</u>	
Payments to Capital Reserve Funds:	.00
<u>MISCELLANEOUS</u>	
Trustees Postage & Office Supplies	100.00
Refunds	<u>1,000.00</u>
TOTAL APPROPRIATIONS	<u>371,089.00</u>

(Memo: Estimated Revenues \$200,244.00)

Motion made and seconded. Discussion. Article 2 **PASSED** - Voice Vote.

Article 3 - To see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid **IN FULL** within ten (10) business days after the date of the tax bill.

Motion made and seconded. Article 3 **PASSED** - Voice Vote

Article 4 - To see if the Town will vote to authorize the Selectmen to accept on behalf of the Town gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

Motion made and seconded. Article 4 **PASSED** - Voice Vote

Article 5 - To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the Heavy Highway Road Equipment Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Motion made and seconded. Discussion. Article 5 **PASSED** - Voice Vote.

Article 6 - To see if the Town will vote to create a Town Revaluation Capital Reserve Fund, to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) to be placed in said Capital Reserve Fund so created, and to appoint the Selectmen as agents to administer the fund. The Selectmen recommend this appropriation.

Motion made and seconded. Article 6 **PASSED** - Voice vote.

Article 7 - To see if the Town will vote to raise and appropriate a sum not to exceed Twelve Thousand Dollars (\$12,000.00) for the purpose of purchasing a used police cruiser and equipping the same for use by the Police Department for their duties. The Selectmen recommend this appropriation.

Motion made and seconded. Article 7 **PASSED** - Voice Vote.

Article 8 - To see if the Town will vote to raise and appropriate the sum of Twenty -Five Thousand Dollars (\$25,000.00) to pave the steep portion of the Marlow Hill Road commencing from the currently paved section and continuing for approximately 1820 feet. The Selectmen recommend this appropriation.

Motion made and seconded. Article 8 **PASSED** - Voice Vote.

Article 9 - To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000.00) to insulate and to install four overhead garage doors on the newly erected pole barn located at the highway department facility. The Selectmen recommend this appropriation.

Motion made and seconded. Article 9 **PASSED** - Voice Vote.

Article 10 - To see if the Town will vote to amend the elderly exemptions from property tax adopted in 1997 by increasing the income limit for a single individual from \$13,400 to \$15,500 and for a married couple from \$20,400 to \$23,500 and by increasing the asset limit from \$35,000 to \$40,000, excluding the value of any residential real estate. (Majority ballot vote required).

Motion made and seconded. Discussion. Article 10 **DEFEATED** - Ballot Vote- No 45, Yes 23.

Article 11 - To see if the Town will vote to authorize the Selectmen to enter into a long term lease/purchase agreement in the amount of One Hundred Eighty-Five Thousand Dollars (\$185,000.00) payable over a term of twelve years at an annual rate of twenty-one thousand, five hundred twenty-two dollars and ninety-nine cents (\$21,522.99) to purchase a fire truck and to authorize the withdrawal of twenty thousand, four hundred dollars (\$20,400.00) from the Fire Truck Capital Reserve Fund created for that purpose and to raise through general taxation one thousand, one hundred twenty-two dollars and ninety-nine cents (\$1,122.99) for the first years payment. (2/3 ballot vote required). The Selectmen do not recommend this appropriation.

Motion made and seconded. Discussion. Article 11 **DEFEATED** - Ballot Vote - No 36
Yes 35.

Article 12 - To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the Fire Truck Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Motion made and seconded. Article 12 **PASSED** - Voice Vote.

Article 13 - To see if the Town will vote to raise and appropriate the sum of eighty-four thousand dollars (\$84,000.00) to purchase an ambulance and to authorize the Selectmen to trade the Town's ambulance for three thousand dollars (\$3,000.00) and to authorize the withdrawal of forty-eight thousand, eight hundred sixty dollars (\$48,860.00) from the capital reserve fund created for that purpose and to accept and expend the amount of fifteen thousand dollars (\$15,000.00) to be contributed to the Town by the ambulance department. The balance of seventeen thousand, one hundred forty dollars (\$17,140.00) is to come from general taxation. The Selectmen recommend this appropriation.

Motion made and seconded. Article 13 **PASSED** - Voice Vote.

Article 14 - To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the Ambulance Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Motion made and seconded. Article 14 **DEFEATED** - Voice Vote.

Article 15 - To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) to build an addition onto the existing fire station. The Selectmen recommend this appropriation.

Motion made and seconded. Article 15 **DEFEATED** - Voice Vote.

Article 16 - To see if the Town will vote to modify the elderly exemptions from property tax, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$50,000, for a person 75 years up to 80 years, \$80,000, for a person 80 years of age or older \$95,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$19,500 or, if married, a combined income of less than \$28,000, and own assets not in excess of \$60,000 excluding the value of the person's residence. (By petition). (Majority ballot vote required).

Motion made and seconded. Discussion. Motion made to amend Article 16. Ballot Vote-55 yes, no 4.

Amended Article 16 - To see if the Town will vote to modify the elderly exemptions from property tax, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$30,000, for a person 75 years up to 80 years, \$50,000, for a person 80 years of age or older, 60,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$15,500 or, if married, a combined income of less than \$23,500, and own assets not in excess of \$40,000 excluding the value of the person's residence.

Motion made and seconded. Amended Article 16 **PASSED** - Ballot Vote-49 yes, 5 no

Article 17 - To act upon any other business that may legally come before the meeting.
Progress on roadwork on Old Newport Road and Main Street discussed. April 3, 2002 reopening date for library announced. Discussion on recommendations and findings from Marlow Safety Building Study Committee.
Meeting called to an end at 4:55 PM.

Mary Avery
Town Clerk
March 19, 2002

SOURCES OF REVENUE

	2002	2002	2003
<u>Source</u>	<u>Estimate</u>	<u>Actual</u>	<u>Estimate</u>
Taxes			
Yield Taxes	\$2,500.00	\$8,111.00	\$4,500.00
Interest & Penalties	12,000.00	13,981.00	12,000.00
Other Taxes	2,000.00	1,877.00	2,000.00
Land Use Change Penalties	1,600.00	3,100.00	2,000.00
Intergovernmental Resources			
Shared Revenue - Block Grant	\$10,000.00	5389.00	\$10,000.00
Shared Revenue - Rooms and Meals Tax	17,000.00	27068.00	20,000.00
Highway Block Grant	50,444.00	50,444.00	\$49,000.00
State-Federal Forest Land	1,500.00	1,623.00	1,600.00
NH Office of Emergency Management	0.00	\$0.00	0.00
Other Reimbursements	0.00	4,162.00	900.00
Licenses & Permits			
Motor Vehicle Permits	\$85,000.00	\$98,354.00	\$95,000.00
Dog Licenses	1,600.00	1,708.00	1,650.00
Business Licenses, Permits & Filing Fees	1,500.00	1,549.00	1,500.00
Services Charges			
Ambulance Service			\$5,000.00
Other	\$3,900.00	\$8,303.00	7,500.00
Miscellaneous Revenues			
Interest on Deposits	\$8,000.00	\$4,022.00	\$3,750.00
PLIT and Workers' Comp Premium	2,200.00	2,389.00	2,200.00
Refunds			
Sale of Town Property	1,000.00	4,200.00	2,000.00
Sale of Cemetery Plots	0.00	\$0.00	0.00
Other	0.00	1413.00	0.00
Other Financing Sources			
Proceeds - Long Term Notes	0.00	\$0.00	0.00
Withdrawal - Capital Reserve	0.00	\$49,217.00	0.00
Other	0.00	14,218.00	0.00
Total Revenues & Credits	<u>\$200,244.00</u>	<u>\$301,128.00</u>	<u>\$220,600.00</u>

**BUDGET OF THE TOWN OF MARLOW
JANUARY 1, 2002 TO DECEMBER 31, 2002**

Purposes of Appropriation	2002 <u>Actual</u> <u>Expenditures</u>	2002 <u>Approved</u> <u>Appropriations</u>	2003 <u>Recommended</u> <u>Appropriations</u>
GENERAL GOVERNMENT			
EXECUTIVE	29,773	\$30,800	\$32,650
ELEC, REGIST & VITAL STATS	\$10,608	\$8,855	\$13,725
FINANCIAL ADMINISTRATION	\$13,423	\$10,700	\$13,950
REVALUATION OF PROPERTY	\$2,273	\$2,000	\$2,200
LEGAL	\$7,607	\$2,000	\$10,000
PERSONNEL ADMINISTRATION	\$28,928	\$37,820	\$37,400
PLANNING & ZONING	\$4,000	\$2,000	\$2,250
GOVERNMENTAL BUILDING	\$16,132	\$15,500	\$16,650
CEMETERIES	\$1,697	\$1,724	\$2,158
INSURANCE	\$8,806	\$9,000	\$9,000
PUBLIC SAFETY			
POLICE DEPARTMENT	\$15,078	\$13,000	\$12,500
AMBULANCE /	\$0	\$0	\$1,000
FIRE DEPARTMENT	\$12,136	\$14,250	\$14,050
BUILDING INSPECTION	\$0	\$0	\$0
EMERGENCY MANAGEMENT	\$0	\$0	\$0
HIGHWAY & STREETS			
GENERAL HIGHWAY	\$104,048	\$128,900	\$133,100
STREET LIGHTS	\$3,370	\$4,000	\$4,000

SANITATION				
SOLID WASTE DISPOSAL	\$52,167	\$50,600		\$52,250
HEALTH				
HEALTH	\$1,681	\$1,681		\$1,700
WELFARE				
WELFARE	\$28	\$2,000		\$1,000
CULTURE & RECREATION				
PARKS & RECREATION	\$0	\$0		\$0
LIBRARY	\$16,409	\$14,260		\$14,500
PATRIOTIC	\$427	\$400		\$400
CONSERVATION	\$0	\$165		\$165
DEBT SERVICE				
PRINCIPAL-L/T NOTES	\$19,702	\$20,000		\$20,000
INTEREST-L/T NOTES	\$0	\$0		\$0
OTHER				
CAPITAL RESERVE FUND EXPENSES	\$750	\$0		\$0
CAPITAL OUTLAY				
TRANSFERS TO CAPITAL RESERVE FUNDS	\$45,000	\$45,000		\$45,000
LAND	\$0	\$0		\$0
MACHINERY, VEHICLES & EQUIPMENT	\$92,451	\$93,000		\$0
BUILDINGS	\$10,060	\$12,000		\$30,000
IMPROVEMENTS OTHER THAN BUILDINGS	\$25,050	\$25,000		\$16,500
TOTAL APPROPRIATIONS	\$521,605	\$544,655		\$481,148
Less: Amount of Estimated Revenues, Exclusive of Taxes				(\$220,600)
(Taxes to be Raised (Exclusive of School & County Taxes))				\$260,548

**COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES
AS OF DECEMBER 31, 2002**

	Appropriations	Total Amnt Appropriations	Expenditures	Over (Under)
EXECUTIVE				
ELEC, REGIST & VITAL STATS	\$30,800	\$30,800	\$29,773	(\$1,027)
FINANCIAL ADMINISTRATION	\$8,855	\$8,855	\$10,608	\$1,753
REVALUATION OF PROPERTY	\$10,700	\$10,700	\$13,423	\$2,723
LEGAL	\$2,000	\$2,000	\$2,273	\$273
PERSONNEL ADMIN	\$2,000	\$2,000	\$7,607	\$5,607
PLANNING & ZONING	\$37,820	\$37,820	\$28,928	(\$8,892)
GOVERNMENTAL BUILDING	\$2,000	\$2,000	\$4,000	\$2,000
CEMETERIES	\$15,500	\$15,500	\$16,132	\$632
INSURANCE	\$1,724	\$1,724	\$1,697	(\$27)
POLICE DEPARTMENT	\$9,000	\$9,000	\$8,806	(\$194)
AMBULANCE	\$13,000	\$13,000	\$15,078	\$2,078
FIRE DEPARTMENT	\$0	\$0	\$0	\$0
BUILDING INSPECTION	\$14,250	\$14,250	\$12,136	(\$2,114)
EMERGENCY MANAGEMENT	\$0	\$0	\$0	\$0
GENERAL HIGHWAY	\$0	\$0	\$0	\$0
STREET LIGHTS	\$128,900	\$128,900	\$104,048	(\$24,852)
	\$4,000	\$4,000	\$3,370	(\$630)

SOLID WASTE DISPOSAL	-	\$50,600	\$50,600	\$52,167	\$1,567
HEALTH		\$1,681	\$1,681	\$1,681	\$0
WELFARE		\$2,000	\$2,000	\$28	(\$1,972)
PARKS & RECREATION		\$0	\$0	\$0	\$0
LIBRARY		\$14,260	\$14,260	\$16,409	\$2,149
PATRIOTIC		\$400	\$400	\$427	\$27
CONSERVATION		\$165	\$165	\$0	(\$165)
PRINCIPAL-L/T NOTES		\$20,000	\$20,000	\$19,702	(\$298)
INTEREST-L/T NOTES		\$0	\$0	\$0	\$0
INTEREST-S/T NOTES		\$0	\$0	\$0	\$0
CAPITAL RESERVE EXPENSES		\$0	\$0	\$750	\$750
CAPITAL OUTLAYS					
AMBULANCE		\$81,000	\$81,000	\$79,950	(\$1050)
POLICE CRUISER		\$12,000	\$12,000	\$12,501	\$501
POLE BARN: DOOR & INSULATION		\$12,000	\$12,000	\$10,060	(\$1940)
MARLOW HILL PAVING		\$25,000	\$25,000	\$25,050	\$50
PAYMENTS TO CAPITAL RESERVE					
HEAVY HIGHWAY ROAD EQUIP.		\$10,000	\$10,000	\$10,000	\$0
REVALUATION		\$25,000	\$25,000	\$25,000	\$0
FIRE TRUCK		\$10,000	\$10,000	\$10,000	\$0
		\$544,655	\$544,655	\$521,605	(\$23,050)



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Marlow
Marlow, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Marlow as of and for the year ended December 31, 2001 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Marlow has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Marlow as of December 31, 2001, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Marlow taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Marlow. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

April 4, 2002

*Plodzik & Sanderson
Professional Association*

EXHIBIT B
TOWN OF MARLOW, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For the Fiscal Year Ended December 31, 2001

	<u>Governmental Fund Types</u>		<u>Fiduciary Fund Type</u>	<u>Total (Memorandum Only)</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Expendable Trust</u>	
<u>Revenues</u>				
Taxes	\$ 259,619	\$	\$	\$ 259,619
Licenses and Permits	95,370			95,370
Intergovernmental	82,459			82,459
Charges for Services	4,242	30		4,272
Miscellaneous	45,885	2,673	(11,984)	36,574
<u>Other Financing Sources</u>				
Proceeds of General Obligation Debt	55,896			55,896
Operating Transfers In		<u>13,212</u>	<u>30,000</u>	<u>43,212</u>
<u>Total Revenues and Other Financing Sources</u>	<u>543,471</u>	<u>15,915</u>	<u>18,016</u>	<u>577,402</u>
<u>Expenditures</u>				
<u>Current</u>				
General Government	94,905			94,905
Public Safety	33,298			33,298
Highways and Streets	123,983			123,983
Sanitation	52,264			52,264
Welfare	1,418			1,418
Culture and Recreation	825	14,556		15,381
Debt Service	15,703			15,703
Capital Outlay	115,158			115,158
<u>Other Financing Uses</u>				
Operating Transfers Out	<u>43,212</u>			<u>43,212</u>
<u>Total Expenditures and Other Financing Uses</u>	<u>480,766</u>	<u>14,556</u>		<u>495,322</u>
<u>Excess of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses</u>	62,705	1,359	18,016	82,080
<u>Fund Balances - January 1</u>	<u>137,614</u>	<u>4,715</u>	<u>128,887</u>	<u>271,216</u>
<u>Fund Balances - December 31</u>	<u>\$ 200,319</u>	<u>\$ 6,074</u>	<u>\$ 146,903</u>	<u>\$ 353,296</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT A
TOWN OF MARLOW, NEW HAMPSHIRE
Combined Balance Sheet
All Fund Types and Account Group
December 31, 2001

	<u>Governmental Fund Types</u>		<u>Fiduciary Fund Types</u>	<u>Account Group</u>	<u>Total</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Trust and Agency</u>	<u>General Long-Term Debt</u>	<u>(Memorandum Only)</u>
<u>ASSETS AND OTHER DEBITS</u>					
<u>Assets</u>					
Cash and Equivalents	\$ 57,397	\$ 6,752	\$ 306,340	\$ -	\$ 370,489
Investments	364,061		41,721		405,782
<u>Receivables (Net of Allowance For Uncollectible)</u>					
Taxes	119,503				119,503
Accounts	906				906
Intergovernmental	752				752
Interfund Receivable			336,437		336,437
Prepaid Items	6,819				6,819
<u>Other Debits</u>					
Amount to be Provided for Retirement of General Long-Term Debt				36,194	36,194
TOTAL ASSETS AND OTHER DEBITS	<u>\$ 549,438</u>	<u>\$ 6,752</u>	<u>\$ 684,498</u>	<u>\$ 36,194</u>	<u>\$ 1,276,882</u>
<u>LIABILITIES AND EQUITY</u>					
<u>Liabilities</u>					
Accounts Payable	\$ 21,872	\$ -	\$ 680	\$ -	\$ 22,552
Accrued Payroll and Benefits	2,339	678			3,017
Intergovernmental Payable			452,693		452,693
Interfund Payable	323,533		12,904		336,437
Deferred Tax Revenue	1,375				1,375
Capital Lease Payable				36,194	36,194
Total Liabilities	<u>349,119</u>	<u>678</u>	<u>466,277</u>	<u>36,194</u>	<u>852,268</u>
<u>Equity</u>					
<u>Fund Balances</u>					
Reserved For Endowments			56,829		56,829
Reserved For Special Purposes		1,604	161,392		162,996
<u>Unreserved</u>					
Designated For Special Purposes		4,470			4,470
Undesignated	200,319				200,319
Total Equity	<u>200,319</u>	<u>6,074</u>	<u>218,221</u>		<u>424,614</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 549,438</u>	<u>\$ 6,752</u>	<u>\$ 684,498</u>	<u>\$ 36,194</u>	<u>\$ 1,276,882</u>

The notes to financial statements are an integral part of this statement.

SCHEDULE OF TOWN PROPERTY

As of December 31, 2002

Description

Jones Hall, Land & Building	\$142,700.00
War Memorial	900.00
Furniture & Equipment	50,000.00
Police Department Equipment and Vehicle	20,000.00
Fire Station Land & Building	70,000.00
Fire Department Equipment and Vehicles	180,000.00
Highway Department Land & Building	30,000.00
Highway Department Equipment and Vehicles	359,000.00
Town Common - Marlow Hill	16,200.00
Town Pound - Route 123	1,300.00
Town Office	56,700.00
Gravel Pit - Washington Road	19,100.00
Property - Sand Pond Road (Galloway)	200.00
Property - Whittemore Road (McNutt)	37,100.00
Property - Route 10 North (Pollard)	26,900.00
Property - Church Street Cemetery	.00
Property - Route 10 (Fay)	49,300.00
Property - Route 10 North (Ayotte)	16,400.00
Property - Route 10 North (Gallagher)	<u>6,200.00</u>
	\$1,082,000.00

2002 TAX RATE

<u>Tax Rate</u>	<u>2002</u>	<u>2001</u>	<u>2000</u>
Town	\$5.52	\$8.21	\$8.21
County	3.11	2.22	2.22
School	17.29	15.52	15.52
State Education	<u>5.53</u>	<u>6.47</u>	<u>6.47</u>
Total	\$31.50	\$32.42	32.42

SUMMARY INVENTORY OF VALUATION

As of December 31, 2002

	2002	2001	Increase (Decrease)
Land in Current Use	\$801,356.00	\$1,251,002.00	(449,646.00)
Land, Improved & Unimproved Buildings	9,111,405.00	8,973,800.00	137,605.00
Manufactured Housing	20,465,800.00	18,453,300.00	2,012,500.00
	<u>782,000.00</u>	<u>744,400.00</u>	<u>37,600.00</u>
TOTAL (before exemptions)	\$ 31,160,561.00	\$29,422,502.00	\$1,738,059.00
Less Exemptions	(148,900.00)	(158,900.00)	10,000.00
Net Valuation on which Tax Rate was Computed	\$31,011,661.00	\$32,066,497.00	\$1,748,059.00

2002 INVENTORY OF VALUATION

As of December 31, 2002

MS-1

VALUE OF LAND ONLY		
Current Use	\$	801,356.00
Conservation Restriction Assessment		0
Residential		8,855,305.00
Commercial / Industrial		<u>256,100.00</u>
Total of Taxable Land		\$9,912,761.00
VALUE OF BUILDINGS ONLY		
Residential		\$18,911,600.00
Manufactured Housing		782,000.00
Commercial / Industrial		<u>1,554,200.00</u>
Total of Taxable Buildings		\$21,247,800.00

PUBLIC UTILITIES	
Public Utilities	\$1,125,390.00
MATURE WOOD & TIMBER	0

TOTAL VALUATION BEFORE EXEMPTIONS	\$32,285,951.00
--	------------------------

EXEMPTIONS	
Blind Exemption	\$15,000.00
Elderly Exemption	\$ 30,000.00
Solar Exemption	3,900.00
TOTAL DOLLAR AMOUNT OF EXEMPTIONS	\$148,900.00

NET VALUE FOR MUNICIPAL TAX RATE	\$32,137,051.00
Less Public Utilities	1,125,390.00
NET VALUE FOR STATE TAX RATE	\$31,011,661.00

**REPORT OF TOWN CLERK
January 1, 2002 to December 31, 2002**

Motor Vehicle	\$ 98,353.50
Motor Vehicle - Title	384.00
Dog Licenses & Penalties	1,707.50
Marriage Licenses	135.00
Certified Copies - Vital Records	185.00
Filing Fees	10.00
UCCs	<u>295.00</u>
Total Remitted to Treasurer:	<u>\$101,070.00</u>

**DETAILED STATEMENT OF EXPENDITURES
AS OF DECEMBER 31, 2001**

Executive	\$29,772.98
Election, Registration & Vital Statistics	10,608.42
Financial Administration	12,541.62
Revaluation of Town Property	2,273.00
Legal Expense	7,606.61
Personnel Administration	28,928.44
Planning & Zoning	4,000.00
General Government Building	16,132.39
Cemeteries	1,697.27
Insurance	8,806.80
Abatements & Refunds	881.11
Police Department	15,078.08
Fire Department	12,135.62
Emergency Management	.00
Building Inspection	.00
General Highway Department	104,048.22
Street Lighting	3,369.51
Solid Waste Disposal	52,166.79
Health Department	1,681.00
Welfare General Assistance	28.00
Library	16,409.01
Parks & Recreation	.00
Patriotic Purposes	426.69
Conservation Commission	.00
Principal - Long Term Bonds & Notes	19,702.20
Interest Expense - Long Term Bonds & Notes	.00
Interest Expense - Tax Anticipation Notes	.00
Payment to Capital Reserve -	
Heavy Highway Road Equipment	10,000.00
Fire Truck	10,000.00
Revaluation	25,000.00
Capital Outlays:	
Pole Barn-Door and Insulation	10,060.25
Marlow Hill Paving	25,050.00
Police Cruiser	12,500.86
Ambulance	79,950.00
Capital Reserve Expense	750.04
Cemetery Fund	.00
County Tax	100,660.00
School District	743,533.00
Overpayment of Taxes	0.00
Transfers to Investment Accounts	442,000.00
Total Expenditures	\$1,807,797.91
Less A/P and PrePays	8,846.39
Total Selectmen's Orders	\$1,798,951.52

REPORT OF TOWN TREASURER

For Fiscal Year Ended December 31, 2002

Tax Collector- Louis Paturzo, Jr. \$1,057,196.78

Deputy Tax Collector- Donna Chase

Town Clerk-Mary Avery 101,070.00

Gun Permits	\$70.00
Building Permits	\$120.00
Current Use Fees	\$49.08
Bad Ck Charge	\$30.00
Mailing Fees	\$272.00
Rooms/Meals	\$27,068.08
Shared Revenue	\$5,389.00
Hi-way Blk Grant	\$50,444.10
State/Fed Forest	\$1,622.67
Other	\$546.12
Oil Spill Reimb	\$3,615.80
Copier Revenues	\$200.35
Transfer Station	\$5,880.00
Dumpster Fees	\$2,223.08
Other	\$1,413.41
Sale/Town Prop	\$4,200.00
Fleet Interest	\$937.18
Work Com Refnd	\$2,100.61
PLIT Ins Refund	\$288.59
Other	\$14,217.56
Capital Reserve Funds	\$49,216.59
Total Revenues/Treasurer	\$169,904.22

Investment Accounts

NH-PDIT \$609,000.00

Total Receipts **\$1,937,171.00**

Fleet Bank

Beginning Balance – 1/1/02	\$103,669.28
Total Receipts - 2002	1,937,171.00
Total	2,040,840.28
Cleared as of 12/31/02	1,691,088.78
Ending Balance – 12/31/02 Fleet	\$349,751.50
Outstanding 12/31/02	154,435.41
Reconciled Cash Balance	\$195,316.09
 Total 2002 Selectman's Orders	 1,798,951.52

NH-PDIT

Balance – 1/1/02	\$364,061.40
Deposits	442,000.00
Interest	3084.49
Withdrawals	<u>609,000.00</u>
Balance- 12/31/02	\$200,145.89

Total Reconciled Cash Balance – 12/31/02	\$395,461.98
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Mary M. Blank
Treasurer
Town Of Marlow NH

MARLOW TOWN LIBRARY REPORT 2002

The year 2002 has brought many changes to the library. The first and most obvious has been the renovation to the interior. After the major work was finished, there remained the enormous task of reshelving all the books. Thank you to the many people who volunteered their help. We continue to add changes to make our library as up to date as possible. We now have two computer stations that are both Internet accessible. We have purchased a new set of World Book Encyclopedias and also offer it on CD. Some of the less obvious changes include a new software program for making catalog cards, a more efficient way of running trustees meetings and the posting of meeting minutes on the town website.

As always, there are many people to thank who offer their services to the library. A huge thank you to Dave Galluccio for installing the new computer system and giving the trustees training on how it all works. Mary Andreasen continues to volunteer to help on Monday mornings when the school has library day. Bob Martenis crafted a beautiful cherry wood mirror, then donated it to the library to raffle off. The summer reading program took place because volunteers led the weekly crafts programs and Toadstool Bookstore and Marlow Grocery continued to donate certificates for the summer readers. There are those who volunteer to read stories at the Saturday story hour. Dave Stewart will be offering beginner classes for computer users beginning the first Friday in February. The trustees thank everyone for giving their time and contributing to the success of our library.

Respectfully submitted,

Jeanne Kennedy, Chair

Jan Lane, Secretary

Claire Brady, Treasurer

Jeannie Merwin, Works

Jane MacLachlan

Pat Strickland, Librarian

Donna Chase, Asst. Librarian

MARLOW TOWN LIBRARY
Treasurer's Report
Operating Expenses for 2002

Income

Balance 1/1/02	\$5,147.95
Town Appropriation	7,060.00
Interest on Checking	35.57
Copier/Fines	181.00
Donation/Book Sales	<u>236.00</u>
Total Income	\$12,660.52

Expenses

Books / Periodicals	\$6,422.36
Phone and Internet	1,522.01
Postage and Supplies	3,108.74
Programs	<u>1,607.10</u>
Total Expenses	\$12,660.20

Balance 12/31/02	\$.32
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Claire Brady
Treasurer
Marlow Town Library

Tax Collector's Report (MS-61)

<u>DEBITS</u>	<u>2002</u>	<u>2001</u>
Uncollected Taxes:		
Property Taxes		96,597.58
Resident Taxes		
Land Use Change		
Yield Taxes		
Taxes Committed:		
Property Taxes	971,686.44	
Excavation Taxes	120.00	
Land Use Change	1,600.00	
Yield Taxes	8,110.62	
Utilities	29,174.61	
Bad Check Fee	60.00	
Inventory Penalties	2,018.50	
Overpayment:		
Property Taxes		
Resident Taxes		
Land Use Change		
Yield Taxes		
2002 Prepays	366.05	
Interest Collected:		
Delinquent Taxes	1,099.81	4,610.41
Excess Credits	54.87	
TOTAL DEBITS	\$1,014,290.90	\$101,207.99

<u>CREDITS</u>		
Remitted to Treasurer:		
Property Taxes	928,849.91	76,505.07
Payment in Lieu		
Land Use Change	1600.00	
Yield Taxes	7,252.92	
Penalties	1,770.86	
Interest	1,099.81	4,610.41
Excavation	120.00	
Conversion to Lien		19,597.57
Prev. Year Prepays	1,374.80	
Adjustment		
Discounts Allowed	14,557.73	
Abatements Made:		
Property Taxes	1,972.46	94.94
Resident Taxes		
Land Use Change		
Yield Taxes		

Utilities		
Current Levy Deeded		
Uncollected Taxes end of Year:		
Property Taxes	54,834.71	
Resident Taxes		
Land Use Change		
Yield Taxes	857.70	
TOTAL CREDITS	\$1,014,290.90	\$101,207.99

Summary of Unredeemed Liens 2002

<u>DEBITS</u>	2001	2000	1999	1998
Unredeemed liens @				
beginning of year		24,768.62	16,455.50	3,181.29
Liens executed during				
the fiscal year	21,700.31			
Mortgagee Notice Fee	260.50		43.50	
Interest & Costs collected				
after lien execution	<u>153.19</u>	<u>1,463.46</u>	<u>4,136.68</u>	<u>746.47</u>
TOTAL DEBITS	\$22,114.00	\$26,232.08	\$20,635.68	\$3,927.76
<u>CREDITS</u>				
Remitted to Treasurer:				
1. Redemptions	4070.63	8,598.00	12,961.44	2,786.21
2. Interest/costs (after				
lien execution)	153.19	1,463.46	4,136.68	746.47
Abatements of				
unredeemed taxes				
Excess Debit				
Unredeemed liens @				
end of year	<u>17,890.18</u>	<u>16,170.62</u>	<u>3,537.56</u>	<u>395.08</u>
TOTAL CREDITS	\$22,114.00	\$26,232.08	\$20,635.68	\$3,927.76

**MARLOW POLICE DEPARTMENT
POLICE REPORT FOR 2002**

Your police department has taken delivery of a 2001 Ford Explorer thanks to David Philipkoski, owner of David Ford in Keene. This vehicle has some of the latest equipment including front and rear radar, on board PC, 140 channel digital radio and a new light bar.

Marlow PD was very active for 2002, answering 101 calls for service:

K-9 Calls	16
Criminal	25
Motor Vehicle	31
911 Calls	10
Mutual Aid to other towns	19

The department also completed:

House Checks	46
Training	127 Hours
Patrol Hours	274 Hours
Criminal Arrest	11
Court Calls	11
Received Mutual Aid	
From other towns	15

I would like to thank the town for their support this year, the selectmen for their help and the Marlow Fire Department for their assistance during the many incidents when their help was requested.

Respectfully Submitted

Kenneth Avery
Chief of Police

MARLOW VOLUNTEER FIRE DEPARTMENT ANNUAL REPORT 2002

Marlow Fire Department responded to 37 incidents 2002

Motor Vehicle Fires	2
Permit Burns	3
Hazardous Materials	1
Public Utilities	5
Public Assists	3
False Alarms	3
Brush Fires	2
Motor Vehicle Accidents	4
Mutual Aid	13
Bomb Threat	1

2002 has been a busy year for the Marlow Fire Department. We had an increase of 19% in calls over last year. We were fortunate that we did not have any major incidents this past year in our community. We did, however, respond to 13 Mutual Aid calls. Of these, 7 were structure fires.

Also this past year 5 of our members attended and received certification in Hazardous Materials Operations level. One of our Members continued on to his Fire Fighter 1B Level and one of our Members also continued on to Fire Fighter Level 2. We continue to train to better support the needs of our town.

The Marlow Fire Department depends on its few volunteers to carry out its purpose, which is to save lives and property. Many hours are spent in training and responding to calls in all kinds of weather, day or night. I would like the town to join me in thanking them for their commitment and professionalism to help protect our community.

Respectfully submitted,

Joe Marcotte
Fire Chief
446-7789

MARLOW AMBULANCE REPORT 2002

I would like to take this time to Thank all of our supporters in the Town of Marlow. We had a very busy year in 2002. With some of our team moving and some leaving, we are getting very short of people. I would love to have a bigger team but, with everyone working out of town these days, it is hard for some to help. If anyone is interested, please contact me or one of the team members. The hours vary and the work is hard, but very rewarding to some. To our supporters we are asking you to keep up the good work. We couldn't have done all our volunteer work without you.

The new Ambulance arrived in August and there was a lot to do to get it up and running. Thank You to the team members that did work on this project. It is a very nice truck to work in and the Ambulance Team would like to Thank the Town of Marlow for their help.

Some of you may have heard that the Town is taking over our bills. We will be setting up a separate account for donations. At this time we do not have a name for the account, but we are working on it. Hopefully by town meeting we will have one.

Here are the stats from the year 2002:

Alstead	02
Gilsum	56
Lempster	60
Marlow	44
Stoddard	03
Washington	07

I would like to Thank the Gilsum Rescue and Lempster Rescue for all the assistance in transporting and training. Without you this service would be lost.

THANK YOU
Loretta E.Hull
Captain/President

Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression cost.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at www.nhdfi.org or 271-2217 for wildland fire safety information.

ONLY YOU CAN PREVENT WILDLAND FIRES

2002 FIRE STATISTICS

All fires reported thru November 11, 2002

TOTALS BY COUNTY

CAUSES OF FIRES REPORTED

	<u># of Fires</u>	<u>Acres</u>		
Belknap	52	3.5	Arson/Suspicious	43
Carroll	80	10.5	Campfire	31
Cheshire	39	17	Children	32
Coos	3	2.5	Smoking	32
Grafton	53	21	Rekindle of Permit	3
Hillsborough	108	54.5	Illegal	7
Merrimack	94	13.5	Lightning	36
Rockingham	60	5.5	Misc *	356
Strafford	31	23		
Sullivan	20	6		

(*Misc: powerlines, fireworks, railroad, ashes, debris, structures, equipment.)

	<u>Total Fires</u>	<u>Total Acres</u>
2002	540	187
2001	942	428
2000	516	149

57 Fire Permits were issued inn Marlow during 2002.

There were four incidents.

1. Controlled burn out of control
2. Non permit burn out of control
3. Spot roadside Rt. 10, probably from smoking material
4. Small brush fire on Stone Pond Rd., caused by downed power line

A reminder to everyone that New Hampshire Law (RSA 125-N) now prohibits trash burning, or in other words, the familiar rubbish barrel. It is still permissible to burn clean wood, leaves and brush with the proper permit.

For questions or requests for permits please call 446-3313. Leave name, phone number and a brief message. We will return your call as soon as possible.

Respectfully Submitted:

Thomas F. Foote
Town Fire Warden
446-3313

Robert Stewart
District Forest Ranger

HCS - HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES
REPORT TO THE TOWN OF MARLOW
JANUARY 1, 2002 TO DECEMBER 31, 2002
ANNUAL REPORT

In 2002, HCS - Home Healthcare, Hospice and Community Services continued to provide home care and community services to the residents of Marlow. The following information represents HCS's activities in your community in 2002.

SERVICE REPORT

SERVICES OFFERED	SERVICES PROVIDED
Nursing	160 Visits
Physical Therapy	57 Visits
Speech Therapy	0 Visits
Occupational Therapy	4 Visits
Medical Social Worker	7 Visits
Outreach	0 Visits
Home Health Aide	45 Visits
Health Promotion Clinics	1 Clinic
Home & Community Based Services*	2 Hours

*Home and Community Based Care is a Medicaid program which offers extended home care services to individuals who are in need of nursing home level care but can be maintained at home for a lower cost.

Total Unduplicated Residents Served: 25

Prenatal care, hospice services and regularly scheduled wellness clinics and child health clinics are also available to residents. Town funding partially supports these services.

FINANCIAL REPORT

The actual cost of all services provided in 2002 with all funding sources is \$29,421.00. These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town. Town support in 2002 totaled \$747.00. For 2003, we request an appropriation of \$747.00 to continue to be available for home care services for Marlow residents.

Thank you for your consideration.

HOME HEALTH CARE AND COMMUNITY SERVICES, INC. SERVICES AVAILABLE TO MARLOW RESIDENTS

Home Health Care and Community Services (HCS) offers a variety of services in Marlow. From prenatal care to hospice services, HCS can provide home health and wellness care to residents of all ages and circumstances. Here's just a sampling of HCS services:

Visiting Nurse - A registered nurse can come to the home to provide care after a hospital stay or to treat a chronic illness. Nurses can even make home visits to new mothers who leave the hospital under early discharge programs. Doctor's orders are needed to provide care.

Home Health Aides and Homemakers - Home health aides provide personal care, such as assistance with bathing, dressing and therapeutic exercises to those who are homebound. Homemakers can help with grocery shopping, laundry, light housekeeping and tasks that are essential to help a person to maintain their independence at home.

Well Child Clinic - Physical exams, immunizations, nutrition counseling, and developmental assessments are available to income eligible families with children from newborn to age ten. Immunization clinics are offered to children up to age seventeen, regardless of family income.

Hospice Alliance at HCS is a Medicare certified hospice program supporting terminally ill patients who choose to die in the comfort and dignity of their own home. Care is provided by nurses, home health aides, other health care professionals and volunteers. HCS offers training programs for volunteers in the spring and fall; if you are interested in becoming a volunteer call us!

Community Clinics - A registered nurse is available in Marlow at the Library at various times to check blood pressures for residents of all ages. There is no charge for this service. HCS also offers other services at this clinic in the fall for a minimal fee.

HCS is always happy to answer questions about home care services.

Call us at 352-2253 or 1-800-541-4145
A United Way Agency

MONADNOCK FAMILY SERVICES

CENSUS REPORT

4/1/01 TO 3/31/02

MARLOW

<u>Age</u>	<u>Number</u>
Adults	24
Children	10
Elderly	1
<u>Gender</u>	
Female	18
Male	17
<u>Insurance</u>	
Self-pay	7
Medicare	2
Medicaid	5
Other insurance	21
<u>Totals</u>	
Clients Seen	35
Number of Visits	286
Hours of Service	318
Charges	\$25,426.50
Payments	(16,689.64)
Discounts Given	(2837.20)
Contractual Adjustments	(3418.66)
Uncollectable	(1,180.90)
Total Outstanding	<u>\$1,300.10</u>

Diagnosis

Disorders of Infancy/Childhood/Adolescence	1
Substance-Related Disorders	4
Schizophrenia / Other Psychotic Disorders	2
Mood Disorders	7
Physical Symptoms with Psych Basis	1
Impulse Control Disorders Not Classified	1
Adjustment Disorders	14
Anxiety Disorders	3
Non-Mental Disorders	2

Referral Sources

Self	22
Other Psychiatric Facility	3
Law Enforcement / Correction	3
Social/Community Agency	1
Non-Psychiatric Physician	2
Other Healthcare Provider	1
Other	3

Ashuelot River Local Advisory Committee

Washington Lempster Marlow Gilsum Sullivan Surry Keene Swanzey Winchester
Hinsdale

2002 Annual Report

In January the large print order of The Ashuelot River Corridor Management Plan arrived, along with about one hundred copies of the Ashuelot River Atlas. Those were distributed to local boards of selectmen, and conservation commissions. A second order finally arrived in June, and those were distributed to every planning board and town library in the watershed. Also at that time multiple copies of the Ashuelot River Atlas were distributed to each elementary, middle, and high school in the watershed, to the best of our ability. Further distribution to town halls was accomplished at the same time.

The volunteer monitoring program expanded to a five-month effort, with sampling being conducted once per month from May through September. Analyses were done for *E. coli*, pH, total phosphorus, dissolved oxygen (DO), turbidity, conductivity, copper, and chloride. Air and water temperatures, DO, and pH were measured in the field. The City of Keene donated lab services for *E. coli*, chloride, and copper. Samples were transported to the NHDES lab in Concord for the phosphorus tests. Problems with apparent sewage pollution (bacterial counts), and high total phosphorus were observed, mostly from Keene downstream. Sporadic low DO and high turbidity problems were also found in Keene. ARLAC, with the assistance of Americorps volunteer Rebecca Caswell, secured a \$5000 grant from the Connecticut River Joint Commission. This funded payment for the phosphorus tests and the purchase of our own water quality monitoring equipment for next year.

Public education and awareness efforts were expanded, partly by featuring the monitoring results in local newspaper articles, and partly via several radio interviews, some aired statewide. An end-of-year presentation and discussion of results for all volunteers and several other interested citizens was held in November at the Keene Library.

Review of various NH Wetlands permit applications continued all year long, and ARLAC lent its support to several *ad hoc* projects, e.g. the NHDES Ashuelot Pond Drawdown Study, Instream Flow regulations, the Isinglass River nomination into the NH Rivers program, and the Winchester dam removal.

The Winchester downtown dam was removed during the summer, providing fish and other fauna dam-free access to ten more miles of the Ashuelot. Combined with last year's removal of the McGoldrick dam in Hinsdale, this should place the Ashuelot first in the state in this category. The application for removal of the Homestead dam in West Swanzey was withdrawn temporarily, pending completion of further studies relative to the effects of such removal on the nearby covered bridge. Historical and well-impact issues, among others, remain.

The Committee meets monthly on the third Tuesday evening in the Keene Public Library, entertaining several presentations a year for its own education and information.

Respectfully submitted,

Barbara Skuly, Swanzey, Chairman
Pablo Fleischman, Gilsum, Vice Chairman
Stephen Stepenuck, Swanzey, Co-Secretary
Al Stoops, Keene, Co-Secretary
Carol Andrews, Washington
Michael Andrews, Washington
Warren Little, Washington

John Asseng, Marlow
Roger Sweet, Sullivan
Barbara Richter, Surry
Patrick Eggleston, Keene
Steve Poole, Winchester
Gary Pelton, USACE

TRUSTEES OF THE TRUST FUND CEMETARY TRUSTEES

The year 2002 saw the Trustees of Trust Funds sever our relationship with Charter Trust Co. of Peterborough, New Hampshire as of July 1, 2002; and begin our relationship with the Government Banking Division of Citizens Bank in Manchester, New Hampshire. All accounts with Charter Trust were liquidated and transferred to Citizens Bank and dispersed into the appropriate accounts. I wish I could report that it was an easy transition, but it certainly was not, and required many hours work from both Citizens Bank and the Trustees. We feel that our decision to go with Citizens Bank has and will continue to be a wise move.

The Frances Strickland Scholarship in the amount of \$500.00 was awarded in 2002 to Donna Chase who attended Franklin Pierce College and received her Paralegal Certificate in October 2002. This scholarship enabled Donna to finish her schooling in 2002, by taking an additional course, rather than in May 2003 as originally planned. She is presently using those skills in a law firm in Keene. The Strickland Scholarship is not focused just on high school students, but qualified adults may apply to further their education or careers as Donna did. Requirements are posted on the Town bulletin boards or anyone may contact any Trustee to obtain further information.

The Trustees would like to take this opportunity to extend many thanks to Tony Davis, our Road Agent, who continued in 2002 the work he began in 2001, namely, leveling the area around the Maple tree and moving the dirt elsewhere. Peter Rhoades, Forester of Alstead, identified this Maple tree as being close to 100 years old. Tony also brush hogged the area behind the Maple tree back to our fence line for future gravesites. His work has been greatly appreciated by the Trustees.

We again thank Rupert Thompson for his continuing care of the cemeteries and his cooperation with the Trustees. No graves were purchased in 2002.

I also extend my thanks to Patty Little and Chuck Warren for their continued support and extra time and effort in the year 2002.

Respectfully submitted

Genevieve S. Ells, Chair



CITIZENS BANK

Town of Marlow Trustee of Trust Funds
C/O Genevieve Ells
48 Cross Street
Marlow, NH 03456
Account: 3302172100

Yield: 1.0000% 12/01/02 to 12/31/02
Interest Current Month: 266.21
Fiscal YTD Interest: 2,249.30

Government Banking Support Numbers:
CT: (800) 515-2265 NH: (800) 852-8360
MA: (800) 972-5524 RI: (800) 944-6001
Transaction Fax Numbers:
MA: (877) 805-3812
CT, NH & RI: (800) 290-7192

Principal	Name	Acct	Beginning Balance	Total Deposits	Total Withdrawals	Period Interest	Ending Balance	YTD Int Paid
CAPITAL RESERVE								
0.00	Ambulance Fund	031418	80.55	0.00	0.00	0.07	80.62	50.98
0.00	Fire Truck Capital Fund	031419	30,911.02	0.00	0.00	26.38	30,937.40	181.10
0.00	Heavy Highway Equipment	031420	27,559.84	0.00	0.00	23.52	27,583.36	159.35
0.00	Russell Perkins Library	031421	26,404.18	0.00	0.00	22.53	26,426.71	171.25
0.00	School Expend Ov Budget Tu	031422	166,947.42	0.00	0.00	142.46	167,089.88	1,082.84
0.00	Town Revaluation Cap Fund	031423	25,095.51	0.00	0.00	21.41	25,116.92	116.92
0.00	Total CAPITAL RESERVE		276,998.52	0.00	0.00	236.37	277,234.89	1,762.44

CEMETERY TRUST FUNDS

108.70	Amos Russel (Cem Lot)	031424	244.20	0.00	0.00	0.21	244.41	1.59
30,647.67	Common Trust #1	031425	45,856.99	0.00	45,856.99	0.00	0.00	259.60
219.13	George E Reed (Cem Lot)	031426	3,151.59	0.00	0.00	2.69	3,154.28	20.46
2,191.29	Sargeant Road Trust (Cem)	031427	7,170.64	0.00	0.00	6.12	7,176.76	46.43
1,095.64	Waldo & Marian Perkins (Ce	031428	3,474.83	0.00	0.00	2.97	3,477.80	22.57
2,191.29	West Cemetery Trust (Cem)	031429	5,011.38	0.00	0.00	4.28	5,015.66	32.41
36,453.72	Total CEMETERY TRUST FUNDS		64,909.63	0.00	45,856.99	16.27	19,068.91	383.06

LIBRARY TRUST FUNDS

54.79	C.B. Howard (Lib)	031430	97.32	0.00	0.00	0.08	97.40	0.63
54.79	Total LIBRARY TRUST FUNDS		97.32	0.00	0.00	0.08	97.40	0.63



CITIZENS BANK

Town of Marlow Trustee of Trust Funds
C/O Genevieve Ellis
48 Cross Street
Marlow, NH 03456

Account: 3302172100

Yield: 1.0000% 12/01/02 to 12/31/02
Interest Current Month: 266.21
Fiscal YTD Interest: 2,249.30

Government Banking Support Numbers:
CT: (800) 515-2265 NH: (800) 852-8360
MA: (800) 972-5524 RI: (800) 944-6001
Transaction Fax Numbers:
MA: (877) 805-3812
CT, NH & RI: (800) 290-7192

Principal	Name	Acct	Beginning Balance	Total Deposits	Total Withdrawals	Period Interest	Ending Balance	YTD Int Paid
SCHOOL/SCHOLARSHIP TRUST FUNDS								
490.30	ASA Way (School)	031432	870.39	0.00	0.00	0.74	871.13	5.64
1,101.40	School Fund	031433	1,954.96	0.00	0.00	1.67	1,956.63	12.70
6,759.62	Frances Strickland Scholar	031434	9,870.24	0.00	0.00	8.42	9,878.66	64.56
1,758.69	Fred P. Whittemore (School	031435	3,120.49	0.00	0.00	2.66	3,123.15	20.27
10,110.01	Total SCHOOL/SCHOLARSHIP TRUST		15,816.08	0.00	0.00	13.49	15,829.57	103.17
46,618.52	Grand Totals for Account 3302172100 :							
			357,821.55	0.00	45,856.99	266.21	312,230.77	2,249.30



CITIZENS BANK

Town of Marlow TTF Common Trust #1
48 Cross Street
Marlow, NH 03456

Account: 3303176436

Yield: 1.0000% 12/01/02 to 12/31/02
Interest Current Month: 37.69
Fiscal YTD Interest: 37.69

Government Banking Support Numbers:
CT: (800) 515-2265 NH: (800) 852-8360
MA: (800) 972-5524 RI: (800) 944-6001
Transaction Fax Numbers:
MA: (877) 805-3812
CT, NH & RI: (800) 290-7192

Principal	Name	Acct	Beginning Balance	Total Deposits	Total Withdrawals	Period Interest	Ending Balance	YTD Int Paid
30,847.87	Grand Totals for Account 3303176436 :							
			0.00	45,856.99	0.00	37.69	45,894.68	37.69

VITAL STATISTICS 2002

BIRTHS

<u>Name</u>	<u>Date</u>	<u>Parents</u>	<u>Place of Birth</u>
Henderson, Ashlyn Michelle	03/11/2002	Henderson, Benjamin Henderson, Sarah	Concord, NH
Conley, Hunter Ivan	03/13/2002	Conley, Joshua Conley, Faith	Keene, NH
Trudelle, Alyse Lauren	03/26/2002	Trudelle, Jacob Trudelle, Linda	Keene, NH
Cafasso, Michael James	04/30/2002	Cafasso, Matthew Cafasso, Lynne	Keene, NH
Tomasko, Henry Allen	06/13/2002	Tomasko, Allen Tomasko, Nancy	Keene, NH
Dolce-Eisenberg, Lucas James	08/12/2002	Eisenberg, David Dolce, Jennifer	Lebanon, NH
Provencher, Grace Nicole	09/19/2002	Provencher, Richard Provencher, Beth	Keene, NH
Cousins, Iyla Isabel	10/03/2002	Cousins, Errol Cousins, Amy	Keene, NH
MacLachlan, Ian Patrick	11/27/2002	MacLachlan, Trevor MacLachlan, Jane	Keene, NH

MARRIAGE

<u>Name</u>	<u>Date</u>	<u>Residence</u>
Little, Jason C. O'Hanlon, Pamela P.	06/22/2002	Marlow, NH Concord, NH
Gallien, Brian J. Peacock, Cheryl L.	08/17/2002	Marlow, NH Marlow, NH
Kercewich, Michael J. Russell, Jodi L.	10/21/2002	Marlow, NH Marlow, NH
Lyons, Christopher J. Dion, Debra L.	12/21/2002	Marlow, NH Marlow, NH

DEATHS

<u>Name</u>	<u>Date</u>	<u>Place</u>
Johnston, Abby	04/09/2002	Lebanon, NH
Gage, Jonathan H.	11/04/2002	Marlow, NH
Richards, Dorothy I.	12/17/2002	Marlow, NH

SCHOOL REPORTS

OFFICERS, AGENTS AND EMPLOYEES OF THE MARLOW SCHOOL DISTRICT

Joseph Scharf, Chair	Term Expires 2005
Arthur E. Andreasen	Term Expires 2003
Kenneth R. Dassau	Term Expires 2004
William J. Rescsanski	Term Expires 2005
Stephanie Tickner	Term Expires 2004

N.H. SCHOOL ADMINISTRATIVE UNIT 29 ADMINISTRATION

Phillip G. McCormack, Ed.D.	Superintendent of Schools
Wayne E. Woolridge	Assistant Superintendent of Schools
Barbara S. Tremblay	Assistant Superintendent of Schools
John R. Harper	Business Administrator
Timothy L. Ruehr.	Business Manager
Patricia Trow Parent	Manager of Personnel Services
Bruce Thielen	Director of Special Education
Michael Duhaime	Director of Technology Services

STAFF

Richard Brewer	Teaching Principal/Grades 5-6
Gayle Reynolds	Secretary
Melinda Belden	Music
Jay Bowks	Foreign Language
Sandra Cunningham	Kindergarten
Sheila Cowing	Grades 3-4
Leo Echavarria	Physical Education
Deborah Hrdlicka	Guidance Counselor
Susan Kennedy	Special Education
Amy Hathaway	Art
Margaret Wyman	Grades 1-2
Sandy Cunningham	Title I
Stephen Bennett	Title I Aide
Suzanne Dicks	Inclusion Aide
Kathy Peets	Inclusion Aide
Judy Seaver	Title I Aide
Karen Brunjes	Speech/Language Therapist
Cindy Wood	Nurse
Sharlene Logan	School Lunch/Inclusion Aide
John Richards	Custodian/Maintenance

OFFICERS

Joseph N. Feuer	Moderator
Deborah Washburn	Treasurer
Barbara Briggs	Clerk
Plodzick & Sanderson	Auditor

ENROLLMENTS

Elementary:	Kindergarten - 12, Grade 1 - 1, Grade 2 - 12, Grade 3 - 7, Grade 4 - 10, Grade 5 - 10, Grade 6 - 16; totalling 68 pupils
Middle School:	Grade 7 - 12, Grade 8 - 8; totalling 20 pupils
High School:	Grade 9 - 16, Grade 10 - 7, Grade 11 - 19, Grade 12 - 5; totalling 47 pupils
TOTAL ALL PUPILS: 135	

COMPLIANCE STATEMENT

This school district receives federal financial assistance. In order to continue receiving such federal financial assistance, this school district will not discriminate in their educational programs, activities or employment practices on the basis of race, language, sex, age, or handicapping condition, under the provisions of Title IX of the 1972 Educational Amendments; Section 504 of the Rehabilitation Act of 1973.

Complaints regarding compliance with Title IX regulations should be submitted in writing to the Title IX liaison for School Administrative Unit 29, the Personnel Manager, 34 West Street, Keene, New Hampshire.

Complaints regarding compliance with Rehabilitation Act of 1973 - Section 504 should be submitted in writing to the Director of Special Education, 34 West Street, Keene, New Hampshire.

*Phillip G. McCormack, Ed.D.
Superintendent of Schools*

STATE OF NEW HAMPSHIRE

SCHOOL WARRANT

To the inhabitants of the school district in the Town of Marlow qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in the Town of Marlow on the 11th day of March, 2003, between the hours of 2:00 p.m. and 7:00 p.m. to act upon the following article:

ARTICLE 1: To choose all necessary school district officers:

One member of the school board for the ensuing three years
A moderator for the ensuing year
A clerk for the ensuing year
A treasurer for the ensuing year from July 1, 2003

Given under our hands at said Marlow, this 12th day of February, 2003.

*Joseph Scharf, Chair
Arthur E. Andreasen
Kenneth R. Dassau
William J. Rescsanski
Stephanie Tickner*

STATE OF NEW HAMPSHIRE SCHOOL WARRANT

To the inhabitants of the school district in the Town of Marlow qualified to vote in District affairs:

You are hereby notified to meet at the John D. Perkins, Sr. School in said District on the 13th day of March, 2003, at 7:00 p.m. to act upon the following articles:

ARTICLE 1: To hear the reports of agents, auditors, committees or officers chosen, and to pass any vote relating thereto.

ARTICLE 2: To see what sum of money the District will vote to raise and appropriate for the support of schools, for the salaries for school district officials and agents, and for the statutory obligations of the District, or to take any other action in relation thereto. *(The Marlow School Board recommends approval of the sum of \$1,490,370.)*

ARTICLE 3: To see if the District will vote to authorize and empower the school board to borrow up to \$83,695 representing the State of New Hampshire share of special education costs for the 2003-2004 school year pursuant to R.S.A. 198:20-D upon such terms and conditions as the school board determines in the best interests of the District; said sum, together with the costs of borrowing, to be repaid by the State of New Hampshire, pursuant to R.S.A. 186:C-18, or to take any other action in relation thereto. *(The Marlow School Board supports favorable action on this warrant article.)*

ARTICLE 4: To see if the District will vote to appropriate and authorize the School Board to transfer up to \$25,000 of its unencumbered funds, if any, remaining on hand at the end of the fiscal year, June 30, 2003, the sum of \$25,000 to be deposited in the Tuition Trust Fund established by the voters at the 1993 District Meeting for the purpose of paying future year regular/special education tuition, or to take any other action in relation thereto. *(The Marlow School Board supports favorable action on this warrant article.)*

ARTICLE 5: Whereas NH School Districts face ever tightening budgets; and Whereas NH School Districts are finding it increasingly difficult to raise and appropriate sufficient dollars on the local level to provide their students a quality education; and Whereas newly enacted and existing federal mandates have placed an undue and heavy financial burden on local school district budgets:

Be It Therefore Resolved: That the voters of the District vigorously oppose any and all unfunded and under-funded federal educational mandates, including but not limited to, those contained in the recently enacted No Child Left Behind Law as well as those mandates historically unfunded within the IDEA/Special Education Laws. *(The Marlow School Board supports favorable action on this warrant article.)*

ARTICLE 6: To transact any other business that may legally come before this meeting.

MARLOW SCHOOL DISTRICT
2003-2004 PROPOSED BUDGET
Expense Accounts

	2001-2002 ACTUAL	2002-2003 BUDGET	2003-2004 PROPOSED	(2002-2003 TO 2003-2004) \$ Change	% Change
REG INSTRUCTION (1100)					
Salaries	\$141,337	\$148,149	\$155,320	\$7,171	4.84%
Benefits	\$54,395	\$67,043	\$66,229	(\$814)	-1.21%
Professional Services	\$4,525	\$11,563	\$7,184	(\$4,379)	-37.87%
Summer Program	\$56	\$920	\$920	\$0	0.00%
KMS & KHS Tuitions	\$319,014	\$310,015	\$412,964	\$102,949	33.21%
Student Field Trips	\$718	\$1,200	\$0	(\$1,200)	-100.00%
Materials(Supplies)	\$4,875	\$5,159	\$5,214	\$55	1.07%
Books & Periodicals	\$4,065	\$2,453	\$6,886	\$4,433	180.72%
New Equipment	\$6,762	\$530	\$2,574	\$2,044	385.66%
Replacement Furniture	\$473	\$0	\$500	\$500	0.00%
Totals	\$536,217	\$547,032	\$657,791	\$110,759	20.25%
SPECIAL EDUCATION (1200)					
Salaries	\$67,144	\$65,091	\$71,962	\$6,871	10.56%
Benefits	\$16,404	\$19,702	\$18,972	(\$730)	-3.71%
Professional Services	\$7,029	\$6,046	\$6,800	\$754	12.47%
Tuition Preschool	\$9,620	\$1,800	\$3,200	\$1,400	77.78%
KMS & KHS Tuitions	\$137,370	\$170,882	\$169,945	(\$937)	-0.55%
Tuitions Out-of-Dist.	\$35,035	\$41,400	\$183,422	\$142,022	343.05%
Materials(Supplies)	\$785	\$600	\$1,100	\$500	83.33%
Books & Periodicals	\$392	\$400	\$400	\$0	0.00%
Equip/Furniture	\$521	\$1,100	\$200	(\$900)	-81.82%
Totals	\$274,301	\$307,021	\$456,001	\$148,980	48.52%
ATTENDANCE SERVICES (2110)					
Salaries	\$0	\$50	\$50	\$0	0.00%
Totals	\$0	\$50	\$50	\$0	0.00%
GUIDANCE SERVICES (2120)					
Salaries - Shared Position	\$10,983	\$11,750	\$11,900	\$150	1.28%
Benefits	\$0	\$0	\$0	\$0	0.00%
Eval & Placement	\$10,545	\$7,200	\$6,000	(\$1,200)	-16.67%
Guidance Materials/Testing	\$656	\$600	\$600	\$0	0.00%
Totals	\$22,183	\$19,550	\$18,500	(\$1,050)	-5.37%
HEALTH SERVICES (2130)					
Salaries	\$1,838	\$3,863	\$3,989	\$126	3.26%
Benefits	\$145	\$330	\$337	\$7	2.12%
Health Supplies	\$294	\$300	\$300	\$0	0.00%
Totals	\$2,277	\$4,493	\$4,626	\$133	2.96%

Expense Accounts (continued)

	2001-2002 ACTUAL	2002-2003 BUDGET	2003-2004 PROPOSED	(2002-2003 TO 2003-2004) \$ Change	% Change
PSYCHOLOGICAL SERVICES (2140)					
Counseling Services	\$1,240	\$5,400	\$2,400	(\$3,000)	-55.56%
Totals	\$1,240	\$5,400	\$2,400	(\$3,000)	-55.56%
SPEECH SERVICES (2150)					
Speech Services	\$20,293	\$22,000	\$23,100	\$1,100	5.00%
Supplies	\$201	\$200	\$200	\$0	0.00%
Totals	\$20,494	\$22,200	\$23,300	\$1,100	4.95%
CURRICULUM & STAFF DEVELOPMENT (2210)					
Salaries & Benefits	\$1,599	\$1,987	\$0	(\$1,987)	-100.00%
Course Reimbursement	\$0	\$600	\$800	\$200	33.33%
Staff Dev.(Workshops)	\$476	\$2,800	\$1,800	(\$1,000)	-35.71%
New Curriculum Materials	\$2,769	\$1,500	\$0	(\$1,500)	-100.00%
Totals	\$4,844	\$6,887	\$2,600	(\$4,287)	-62.25%
MEDIA SERVICES (2220)					
Media Membership	\$322	\$360	\$360	\$0	0.00%
Repairs to Equipment	\$0	\$600	\$600	\$0	0.00%
Library Supplies	\$0	\$100	\$100	\$0	0.00%
Library Books	\$5,077	\$2,750	\$4,961	\$2,211	80.40%
Totals	\$5,399	\$3,810	\$6,021	\$2,211	58.03%
SCHOOL BOARD/SAU (2310/2320)					
Salaries	\$3,412	\$3,775	\$4,275	\$500	13.25%
Benefits	\$265	\$305	\$345	\$40	13.11%
Legal & Audit	\$2,125	\$3,000	\$8,000	\$5,000	166.67%
Treasurer's Expense	\$3	\$250	\$250	\$0	0.00%
School Board Expense	\$739	\$750	\$750	\$0	0.00%
School Board Assoc.	\$1,651	\$1,700	\$1,700	\$0	0.00%
SAU #29	\$33,600	\$35,875	\$42,346	\$6,471	18.04%
Totals	\$41,794	\$45,655	\$57,666	\$12,011	26.31%
SCHOOL ADMINISTRATION (2400)					
Salaries	\$28,850	\$31,141	\$32,222	\$1,081	3.47%
Benefits	\$13,448	\$9,813	\$9,683	(\$130)	-1.32%
Management Development	\$0	\$300	\$300	\$0	0.00%
Criminal Records Ck	\$0	\$160	\$160	\$0	0.00%
Title I Mgt Serv	\$0	\$880	\$0	(\$880)	0.00%
Telephone	\$2,421	\$3,000	\$3,000	\$0	0.00%
Postage	\$388	\$325	\$400	\$75	23.08%
Staff Mileage	\$809	\$2,000	\$1,500	(\$500)	-25.00%
Office Supplies	\$336	\$500	\$1,000	\$500	100.00%
Admin Software	\$0	\$0	\$110	\$110	
Totals	\$46,252	\$48,119	\$48,375	\$256	0.53%

Expense Accounts (concluded)

	2001-2002 ACTUAL	2002-2003 BUDGET	2003-2004 PROPOSED	(2002-2003 TO 2003-2004) \$ Change % Change	
BUILDING SERVICES (2600)					
Salaries	\$13,640	\$13,755	\$14,309	\$554	4.03%
Benefits	\$1,059	\$7,000	\$7,266	\$266	3.80%
Water Test	\$210	\$0	\$0	\$0	0.00%
Safety & Security	\$1,586	\$500	\$500	\$0	0.00%
Repairs to Building	\$5,079	\$7,100	\$5,600	(\$1,500)	-21.13%
Service Contracts	\$3,922	\$5,900	\$5,300	(\$600)	-10.17%
SMP Insurance	\$3,980	\$3,500	\$3,500	\$0	0.00%
Custodial Supplies	\$1,555	\$2,500	\$2,500	\$0	0.00%
Electricity	\$5,272	\$6,000	\$5,500	(\$500)	-8.33%
Heat	\$5,004	\$6,000	\$6,000	\$0	0.00%
Repairs to Equipment	\$224	\$500	\$500	\$0	0.00%
Totals	\$41,530	\$52,755	\$50,975	(\$1,780)	-3.37%
PUPIL TRANSPORTATION (2700)					
Services	\$70,461	\$68,959	\$122,430	\$53,471	77.54%
Totals	\$70,461	\$68,959	\$122,430	\$53,471	77.54%
STAFF SERVICES (2800)					
Staff Physicals	\$80	\$500	\$500	\$0	0.00%
Totals	\$80	\$500	\$500	\$0	0.00%
OPERATING BUDGET					
 SUB-TOTALS	\$1,067,074	\$1,132,431	\$1,451,235	\$318,804	28.15%
TRANSFER FUNDS					
Federal Programs	\$0	\$35,000	\$35,000	\$0	0.00%
School Lunch	\$0	\$4,135	\$4,135	\$0	0.00%
Expendable Trust (tuition)	\$50,000	\$8,461	\$0	(\$8,461)	-100.00%
Capital Reserve (bldg)	\$0	\$25,000	\$0	(\$25,000)	-100.00%
Totals	\$50,000	\$72,596	\$39,135	(\$33,461)	-46.09%
GRAND TOTALS	\$1,117,074	\$1,205,027	\$1,490,370	\$285,343	23.68%

MARLOW SCHOOL DISTRICT

2003-2004 PROPOSED BUDGET Revenue Accounts

Revenue Accounts	Actual 2001-2002	Budget 2002-2003	Proposed 2003-2004	(2002-2003 TO 2003-2004) \$ Change	% Change
LOCAL					
Local Property Tax	\$500,397	\$555,603	\$756,374	\$200,771	36.14%
Unreserved Fund Balance	\$62,493	\$33,461	\$0		
Interest Income	\$6,056	\$4,500	\$4,500		
Food Services Sales	\$0	\$0	\$0		
Transfer from Exp. Trust	\$0	\$0	\$0		
Tuition	\$15,426	\$0	\$15,000		
Other	\$9,026	\$1,000	\$1,000		
Sub-Total Local	\$593,398	\$594,564	\$776,874	\$182,310	30.66%
STATE					
Foundation Aid	\$0	\$0	\$0		
Catastrophic Aid	\$0	\$0	\$83,695		
Net Change in Cat Aid Borrowing	\$0	\$0	\$0		
Medicaid Reimbursement	\$3,813	\$3,000	\$3,000		
Shared Revenue	\$0	\$0	\$0		
Kindergarten Aid	\$0	\$0	\$0		
Adequacy Grant	\$369,250	\$399,487	\$377,869	(\$21,618)	-5.41%
State Property Tax	\$183,136	\$172,976	\$213,932	\$40,956	23.68%
Other State	\$0	\$0	\$0		
Sub-Total State	\$556,199	\$575,463	\$678,496	\$103,033	17.90%
FEDERAL/SPECIAL					
Title 1	\$0	\$25,000	\$25,000		
Special Ed	\$0	\$10,000	\$10,000		
Child Nutrition	\$0	\$0	\$0		
Other Federal	\$0	\$0	\$0		
Sub-Total Federal	\$0	\$35,000	\$35,000	\$0	0.00%
GRAND TOTAL	\$1,149,597	\$1,205,027	\$1,490,370	\$285,343	23.68%

Total Budget Increase	23.68%
Property Tax Percent Increase	33.18%
Increase in Tax Rate	\$7.57
Tax Increase on \$100,000 Home	\$757



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Marlow School District
Marlow, New Hampshire

We have audited the accompanying general purpose financial statements of the Marlow School District as of and for the year ended June 30, 2002 as listed in the table of contents. These general purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Marlow School District has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Marlow School District as of June 30, 2002, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Marlow School District taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Marlow School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Plodzik & Sanderson
Professional Association

October 30, 2002

REPORT OF SCHOOL DISTRICT TREASURER

for the
Fiscal Year July 1, 2001 to June 30, 2002
Marlow School District

Summary

Cash on hand July 1, _____ (Treasurer's bank balance)	<u>84,212.56</u>
Received from Selectmen (Include amounts Actually received)	_____
Current Appropriation	<u>183,533.00</u>
Deficit Appropriation	_____
Balance of Previous Appropriations	_____
Advance on Next Year's Appropriations	_____
Revenue from State Sources	<u>402,241.28</u>
Revenue from Federal Sources	_____
Received from Tuitions	<u>11,061.62</u>
Received as Income from Trust Funds	_____
Received from Sales of Notes and Bonds (Principal only)	_____
Received from Capital Reserve Funds	_____
Received from all Other Sources	<u>15,772.47</u>
Total Receipts	<u>1,112,608.37</u>
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR (Balance and Receipts)	<u>1,196,820.93</u>
LESS SCHOOL BOARD ORDERS PAID	<u>1,174,884.15</u>
BALANCE ON HAND JUNE 30, <u>2002</u> (Treasurer's Bank Balance)	<u>21,936.78</u>
_____	<u><i>A. W. W. W. W. W.</i></u> District Treasurer

AUDITORS' CERTIFICATE

This is to certify that we have examined the books, voucher, bank statements, and other financial records of the treasurer of the School District of _____ of which the above is a true summary for the fiscal year ending June 30, _____, and find them correct in all respects.

Date: _____

Auditors _____

MARLOW SCHOOL DISTRICT MEETING MINUTES

MARCH 14, 2002

The annual school district meeting at the John D. Perkins, Sr. Elementary School was called to order at 7:12 p.m. by Joseph N. Feuer, Moderator. The flag salute and prayer offered by Rev. Frederick W. Schuster followed.

On March 12th, the following were elected: School Board Members -- three-year terms: Joseph Scharf and William Rescsanski; Joseph N. Feuer, Moderator; Barbara Briggs, Clerk, and Deborah Washburn, Treasurer, received one-year terms.

Members of the school board present included: Arthur Andreassen, Kenneth Dassau, William Rescsanski, Joseph Scharf, and Stephanie Tickner.

Representing SAU #29 were Dr. Phillip McCormack, Thomas Kane, and Tim Ruehr.

ARTICLE 1: Motion made and seconded that the District accept the reports of agents, auditors, committees and officers chosen as printed in the annual report. Passed by voice vote.

ARTICLE 2: Motion made and seconded that the District raise and appropriate the sum of \$1,169,209.00 for the support of schools, for the salaries for school district officials and agents, and for the statutory obligations of the District.

Discussion followed regarding the approximate 23% increase in health insurance premiums; 5% average teacher raise; new hires; shared positions in Physical Education, Spanish and Reading; current unfilled Physical Education and Art positions; books and equipment, postponement of computer upgrades; tuition increases; identification of Special Education students; guidance services and curriculum; and IEPs completed by school psychologist.

Motion made and seconded to increase the budget in order to raise the school secretary's salary to \$20,000 per year. Discussion followed relative to the secretary's salary, benefits, number of hours and total weeks worked. Question moved, seconded and passed. Written ballot requested. Amendment passed on written ballot of 25-3.

Additional topics included Sand Pond feeder bus route, and food services program.

With the passage of the amendment, the amount to be raised was increased by \$2,357 for a new total of \$1,171,566.00. Passed by voice vote.

ARTICLE 3: Motion made and seconded that the District establish a capital reserve fund pursuant to R.S.A. 35 for the purpose of major renovation/reconstruction of the school buildings and grounds and related costs, and to appropriate and authorize the School Board to transfer up to \$25,000.00 of its unencumbered funds, if any, remaining on hand at the end of the fiscal year, June 30, 2002, to the said Capital Reserve Fund.

Discussion followed relative to the number of potential areas that might need to be looked into as the building is getting older, i.e. the roof, storage, and rewiring. A warrant article would be required next year to add money to the Capital Reserve Fund. Question moved, seconded and passed.

Motion passed by voice vote.

ARTICLE 4: Motion made and seconded that the District appropriate and authorize the School Board to transfer up to \$25,000.00 of its unencumbered funds, if any, remaining on hand at the end of the fiscal year, June 30, 2002, the sum of \$25,000.00 to be deposited in the Tuition Trust Fund established by the voters at the 1993 District Meeting for the purpose of paying future year regular/special education tuition, or to take any other action in relation thereto. If there is an insufficient undesignated fund balance as of June 30, 2002 to fund this appropriation and the appropriation in Article 3 (Capital Reserve transfer), Article 3 will be funded first, with any additional surplus to be applied to this warrant article.

Following a brief discussion, the motion passed by voice vote.

ARTICLE 5: Motion made, seconded that the meeting be adjourned. Passed by voice vote.

Meeting adjourned at 9:15 p.m.

Following the meeting, the following were sworn in: Joseph Scharf, William Rescsanski, Joseph N. Feuer, and Barbara Briggs.

Respectfully submitted,

Barbara Briggs

Marlow School District Clerk

A true copy attest

Results of the Marlow School District Election held on March 12, 2002 were as follows:

SCHOOL BOARD 3-YEAR TERM:

Joseph Scharf	153
William Rescsanski	149
Blank baltots	74
Jack Strickland	1
Jane MacLachlan	1
Gladys Foote	1

James Strickland	1
Richard Elliott	1
Linda Kendall	1
Richard Rock	1
Edward White	1

MODERATOR 1-YEAR TERM

Joseph N. Feuer	124
Jane MacLachlan	2
Scott Chase	1
John Casey	3
Block (invalid)	1

Richard Rock	42
Edward White	1
Lisa Richards	1
Tom Foote	1
Blank	18

CLERK 1-YEAR TERM

Barbara Briggs	188
Blank	4
Dawn Elliott	1

TREASURER 1-YEAR TERM

Blank	141
James Elliott	1
Dawn Elliott	1
Harlan Sanders	1
Mary Avery	1
Carol Steward	2
Richard Rock	1
Aaron Dimlich	1
Paul LaFreniere	1
Gladys Foote	6
Jeanne Kennedy	1
Frank Richards	1
Charles Washburn	2

Deborah Washburn	12
Robert Steward	1
Elizabeth Glidden	5
Jane MacLachlan	1
Joseph Feuer	1
Stephanie Tickner	1
Donna Chase	1
Susan Strickland	3
Barbara White	1
Elizabeth Davis	1
(no first name) Rescsanski	1
David Stewart	1
Thomas Glidden	1

Barbara Briggs

Marlow School District
Clerk

A true copy attest

ADMINISTRATIVE REPORT

The passage of the new federal legislation, No Child Left Behind, places an emphasis on school improvement and accountability. In both regards, the staff at John D. Perkins Elementary School is appropriately ready to respond. This is primarily due to the staff's hard work and its long-term goal of improvement in student performance through improved curriculum, effective use of resources, and effective teaching strategies.

There are a number of ways in which schools are held accountable. One way is to rely on test data. Analysis of this data can prove helpful in several ways. First, it provides an opportunity to assess what students know and are able to do. Second, it provides an opportunity to evaluate the relative strengths of the school's programs and curriculum. Third, it helps to identify ways in which resources should be directed to produce school improvement.

Review of this year's test results on the state mandated testing program (NHEIAP) shows Marlow's students performing well in comparison to results for other schools across the state. The New Hampshire Department of Education comparatively reports schools' scores as the percentage of students scoring at the "Basic or better level". The Department of Education equates this with performance "at grade level or better". Due to the small class sizes in Marlow, results on the test are reported in three-year averages. At the third grade level, scores show 80 percent of Marlow's students performing higher than the average for the state (74 percent) in English/language arts. In mathematics (the only other area tested in third grade), Marlow's score of 65 percent is lower than the state average of 78 percent. At the sixth grade level, with the exception of mathematics, Marlow scores exceed the state averages. In English, Marlow's scores are 13 percent higher than the state average, 2 percent in science and 3 percent in social studies. In mathematics, the average is 5 percent less than the state average.

Another way of measuring student success is through an analysis of classroom performance. Marlow had 40 students enrolled at Keene High School this past year. An analysis of this group's performance shows Marlow students performing well in most of the core subject areas. Fifty-two percent of the students enrolled in English earned a grade of "B" or better. Approximately 20 percent of the students taking an English class were taking it at the honors level. In science, 59 percent of the students earned a grade of "B" or better. Thirty-eight percent of those taking a science class were enrolled in an honors or advanced placement level class. In social studies, 60 percent of the students earned a grade of "B" or better. In world language (French or Spanish), 54 percent of the students earned a grade of "B" or better. Mathematics is the only area in which less than half of the students (47 percent) did not receive a grade of "B" or better.

Analysis of data such as that given above has helped the staff identify mathematics instruction as an area in need of improvement. In addition to work that has been done to review the math curriculum, the staff decided to use some of its federal funding to provide additional instruction in math. The plan is that this supplemental instruction will help students develop skills needed to be more successful in math.

Marlow, like several other districts in SAU 29, received considerably more federal funds this year. This money can be spent on programming; supplemental or remedial instruction; professional development for staff; and accessibility to state-of-the-art technology. With respect to professional development, these funds have been used to allow teachers to participate in training sessions related to student management, effective teaching practices, and the teaching of reading and writing. The district (through Mr. Brewer and Mr. Ruehr, SAU 29 Business Manager for Towns) also applied for, and received considerable funding (\$80,000+) from federal sources to complete badly needed repairs to the roof.

As you can see, a number of positive things related to improvement -- student performance, staff development and facilities -- are occurring at the school. Continued parental and community involvement is critical to the momentum that has been established. The school staff reports on the positive impact that volunteerism and community support have had on initiatives at the school. This is greatly appreciated and should not be taken for granted. Please visit the school, attend school-related events, or attend a school board meeting.

I also encourage you to attend this year's annual district meeting on March 13 at 7:00 p.m. in the gymnasium at the school. This year the proposed budget reflects a considerable increase that is driven primarily by high school tuitions and special education placements. It is at this meeting that you will be able to discuss and vote on the proposed budget.

Phillip G. McCormack, Ed.D.
Superintendent of Schools

PRINCIPAL'S REPORT

Our current population is as follows: kindergarten - 12, grade one - 1, grade two - 12, grade three - 6, grade four - 9, grade five - 10, and grade six - 7, for a total population of 57.

We have had several changes in school staff since last March. Our new physical education teacher is Mr. Leo Echavaria. Mrs. Amy Hathaway is our long-term substitute in art for Mrs. Linda LaMothe, who is out with health issues. Mrs. Sandra Cunningham, our kindergarten teacher, is now our Title I teacher in the afternoon.

We have been able to make several improvements to the property this year. The last stage of rock covering has been completed thanks to the help of Tony Davis and his crew at the town barn. They were able to grade the fill brought to the school last year over the remaining exposed rocks on the hill adjacent to the play structure. That hill was planted with conservation mix in the fall and will be replanted in the spring.

Last summer we applied for a federal grant to replace the school roof. The grant was approved and the school was awarded \$81,400. Walker and Company, Inc. of Hinsdale was contracted to perform the work which was completed in December of last year. The roof replacement included a new walkway covering in the front of the building.

We continue to use federal funds to support student learning. As in previous years, Title I funds are being used to enhance language arts instruction for children who need extra help. Because of additional funding this year, we are also able to bring help in math to students in grades 1 through 4. Both Mrs. Judy Seaver and Mr. Merek Bennett have been hired with those funds to assist Mrs. Cunningham with those two programs. Title VI funds were used this past year to purchase quality microscopes, a telescope, and a spotting scope. The microscopes and the telescope are used in the science curriculum. The spotting scope has proven to be invaluable and is mounted at our nature observatory where it is used to observe animals in their natural habitat.

Volunteerism continues to be an important element in the school. The PTA has been very active this year. Through their fundraising efforts, they were able to put in a memory garden at the nature center with more mulch and plants. This was showcased during the Marlow Garden Club Tour. They also obtained a rain barrel for summer watering at the nature center. Fundraising also provided snowshoes for the school, paid for seed to cover a hill on the playground, and provided gift certificates for workers who prepared the hill. The PTA also sponsored a Thanksgiving dinner at the school attended by 112 people, arranged a craft workshop for students to make Christmas gifts, and put on a Game Night for students. Teacher appreciation week saw the teachers' room filled with food and goodies, and teachers enjoyed a wonderful dinner at Open House thanks to the efforts of the PTA.

Other volunteers continue to be assets to the school. Mrs. Dicks has contributed hours of her time, along with Mrs. Reynolds, Mrs. Boucher, Mrs. Dave Elliott, and Mrs. Mike Elliott, to produce the school yearbook. Many thanks to Dave Stewart who is still maintaining our school website. The site continues to be a conduit linking the community with the school.

Respectfully submitted,

Richard Brewer

CHAIR'S REPORT

I would like to begin by thanking the staff at the John D. Perkins School and also the administrators and staff at SAU 29 for all their hard work on our behalf. I would also like to take this opportunity to welcome Wayne Woolridge as our new Assistant Superintendent. He replaces Tom Kane who accepted a superintendent's position in Massachusetts.

Beth Sharp was this year's recipient of the school board scholarship. Beth is attending Leslie College.

Last year we approved a warrant article to establish a capital reserve fund in anticipation of replacing the roof at the school. Over the summer, Richard Brewer wrote and submitted a grant for that purpose. The grant was approved and the district was awarded over \$80,000 for replacement of the roof. In addition, the roof in the front of the building was extended to cover the sidewalk, thus, protecting students from ice falling off the building. Thank you, Richard.

Our budget this year is up quite a bit. This is due to a number of factors. As you know, the largest part of our budget has always been tuitions and special education. Realizing that our budget could be severely impacted by students moving in or special education out-of-district placements was the reason that the tuition reserve account was established. This year, we have seen not only an influx of new students at the middle and high schools, but we also have three special education out-of-district placements. As bad as our situation is, it could have been worse had we not established the tuition reserve account. Without the account, we would not only be looking at an increase next year, but a deficit this year. As always, I urge all of you to lobby the federal government to fund special education at promised levels. This year, we are proposing a warrant article opposing the implementation of mandated programs that are not fully funded.

As of this writing, we have not finalized the budget. I can, however, assure you that this is a no-frills budget and that the overwhelming majority of the increase is, as I have stated, due to special education and tuition. I hope we can count on your support.

*Joseph Scharf, Chair
Marlow School Board*

MARLOW TOWN OFFICES

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~~www.marlow-nh.org~~

Board of Selectmen Mon 7:00 – 9:00 pm Planning Board 2nd Tues Monthly 7:30 pm

Town Clerk Wed 4:30 – 7:00 pm Zoning Board
Thur 10:00 am – 12:00 pm Of Adjustment As Needed
12:30

Tax Collector Tues 5:00 – 7:00 pm Overseer of Welfare As Needed

TRANSFER STATION/ RECYCLING CENTER 446-7973

Wednesday 4:30 – 7:30 pm

Saturday 8:00 am – 4:00 pm

LIBRARY 446-3466

Mon 10:00- 12:00 pm, 12:30 – 4:30 pm, 6:30 – 8:30 pm

Wed 6:30 – 8:30 pm Thur 1:00 – 3:00 pm Sat 10:00 – 12:00 pm

POST OFFICE 446-3489

Lobby: Mon – Fri 7:10 am – 5:00 pm, Sat 7:10 – 11:45 am

Window Service: Mon – Fri 8:00 am – 5:00 pm, (closed 1:00 – 2:00 pm)

Sat 7:30 – 11:30 am

EMERGENCY SERVICES - MUTUAL AID
FIRE • AMBULANCE • POLICE 352-1100 OR 911
STATE POLICE (Troop C, Keene) 358-3333 or 911

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